



San Francisco Science Fiction Conventions, Inc.

A California Non-Profit Corporation recognized under IRC §501(c)(3)

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Regular Meeting of Board of Directors Minutes

Saturday, July 18, 2015, Sunnyvale, California

1. Call to Order

The regular trimesterly meeting of the Board of Directors of SFSFC, Inc., met on Saturday, July 18, 2015, in the home of Cindy Scott, 969 Asilomar Terrace #6, Sunnyvale CA 94086-2438. The meeting was called to order at 11:12 AM, President David Gallaher presiding and Secretary Kevin Standlee recording. Members present (*by telephone †*ex officio* non-voting director ‡director emeritus): Sandra Childress, David W. Clark, David Gallaher, Glenn Glazer, Lisa Deutsch Harrigan, Cheryl Morgan*, Kevin Roche, Cindy Scott, Randy Smith, Spike, Kevin Standlee, Andy Trembley, Tom Whitmore‡ (arrived 1:05 PM). Members absent: Kathryn Duval†, Jennifer “Radar” Wylie†.

2. Previous Minutes

The minutes of the March 21, 2015 Regular Meeting were approved as distributed by unanimous consent via the Board e-mail list.

3. Officer Reports

3.1. President

The President had no report at this time.

3.2. Treasurer

Treasurer Lisa Deutsch Harrigan reported. She has filed our required biennial officer statement with the Secretary of State. She will file our IRS and CA FTB tax filings for the FY ending March 31, 2015 in the next few weeks before leaving for Worldcon.

3.2.1. Financial Statements

The Treasurer distributed paper copies of General Fund reports (see Appendices A-B) and discussed them in detail. Our current “unconstrained” balance (not earmarked for a specific fund) is approximately \$4,000.

The Treasurer has not yet had the opportunity to close out the remaining Westercon 66 funds and transfer them to other funds as previously directed (see the March 2015 minutes for details).

3.3 Secretary

The corporate web site is up to date. If you see something out of date, contact the Secretary.

4. Standing Committee Reports

4.1. London in 2014 Committee

Spike (Loncon 3 agent) reported. (See Appendix C for full report.) Current plans are to ask to discharge the committee at the November regular meeting.

4.2. SJ2018 Worldcon Bid Committee

At 11:38 AM, the meeting went into Committee of the Whole, Vice President David W. Clark presiding, to discuss the San Jose in 2018 Worldcon Bid Committee. At 12:32, the Committee of the Whole rose and reported:

We received a membership breakdown report from the bid committee. The bid currently has 114 supporters of various classes.

The Committee anticipates a boost in recruiting at and after Sasquan once the 2017 Worldcon site selection has settled and the current Worldcon has wound down. The committee has faced a number of staffing challenges due to life happening to individual bid committee members.

The committee's registration provider is raising its processing fees. The committee notes that about two-thirds of those people registering so far have voluntarily paid the processing surcharge themselves.

We discussed the potential Advance Supporting Membership (Voting) fee for the 2018 Worldcon Site Selection and its effect upon the potential membership costs (supporting and attending) for the 2018 Worldcon.

4.3. CostumeCon 2020 Committee

Radar submitted a report in advance inasmuch as she was unable to attend for medical reasons. The bid's theme is "The Past of Our Retro Future: A Celebration of Costuming Space Odysseys." Due to a new bid coming with which they do not want to conflict, the committee would like to change its bid year to 2021. Without objection, Resolution 2014-04 was amended to strike out 2020 and insert 2021 in all relevant locations, so that it now reads:

Resolution 2014-04: CostumeCon 2021

Resolved, That there is established a CostumeCon 2021 Convention Organizing Committee as a standing committee of SFSFC, per section 6.1 of the SFSFC Bylaws;

Resolved, That the Committee is directed to bid for, and if selected, operate CostumeCon 2021 at a site to be determined in the San Francisco Bay Area;

Resolved, That the Committee is instructed to operate under the current revision of the Procedures for Lifecycle of a Standing Committee; and

Resolved, That the Committee is instructed to present a report of its finances and summary of its activities to every regular SFSFC Board meeting and also at such times as it may be directed by the Treasurer or President of the Corporation or by Board resolution, and that a failure to do so shall be considered a default of its responsibilities.

5. Special Committee Reports

5.1. SMOFCon Scholarship Committee

The committee had no report and was not continued; it therefore "sunset," and can be recreated in the future if there is a desire to do so.

The meeting recessed at 12:37 PM and reconvened at 1:05 PM. Tom Whitmore joined the meeting after the recess.

5.2. Worldcon Leadership Recommendation Committee

David W. Clark reported. The committee report was postponed until after New Business.

6. Unfinished Business

There was no business postponed from the previous meeting.

7. New Business

7.1. Future Strategic Development

At 1:07 PM, the meeting went into Committee of the Whole, meeting as the Strategic Development Committee. At 1:13 PM, the committee of the whole rose and reported that there are no anticipated future projects other than the current standing committees (the SJ2018 and CostumeCon 2021 bids) at this time.

The meeting recessed at 1:15 PM and reconvened at 1:30 PM.

5.2. Worldcon Leadership Recommendation Committee

At 1:30 PM, the meeting went into Committee of the Whole, David W. Clark presiding, to receive the report of the Worldcon Leadership Recommendation Committee (WLRC).

At 1:55 PM, the COTW rose and reported that:

The WLRC considered recommendations of people who are and who are not SFSFC directors. All non-directors declined further consideration for the position.

The WLRC recommends that it be continued, and that it continue to solicit recommendations for the leadership of the 2018 Worldcon. Recommendations and comments on the issue can be sent by e-mail to recommendations@sfsfc.org.

The WLRC recommends postponing the decision on a chair of a potential 2018 San Jose Worldcon Committee to a special meeting to be held 11 AM PDT on October 17, 2015 at the corporate office, at which the decision is the special order of business.

The recommendations of the COTW from the WLRC were adopted by unanimous consent. The WLRC was continued. The President called a special meeting for October 17, 2015, 11 AM PDT, at the corporate office.

The President thanked the WLRC for their ongoing efforts, and the Board endorsed that sentiment.

8. Announcements/Future Meetings

8.1. 2015 Meetings

Future meeting dates for 2015 are as follows:

- October 17, 2015, 11 AM PDT (Special Meeting): the home of Cindy Scott, 969 Asilomar Terrace #6, Sunnyvale CA 94086-2438.
- November 14, 2015, 1:30 PM PST (Regular Meeting; Officer-Election Meeting if possible): the home of Cindy Scott, 969 Asilomar Terrace #6, Sunnyvale CA 94086-2438.

9. Adjournment

By unanimous consent, the meeting adjourned at 2:04 PM.

Kevin Standlee Secretary

[Approved: August 28, 2015]

Appendix A: SFSFC General Fund, Profit & Loss, FY 2014-15 and Fiscal Year to Date, July 18, 2015

	<u>Apr '14 - Mar 15</u>	<u>Apr '15 - Mar 16</u>	<u>TOTAL</u>
Ordinary Income/Expense			
Income			
Corp Donations	100.12	40.00	140.12
Total Income	<u>100.12</u>	<u>40.00</u>	<u>140.12</u>
Gross Profit	100.12	40.00	140.12
Expense			
Charity	100.00	0.00	100.00
Credit Card Transaction Fees	95.40	7.95	103.35
Internet	507.05	263.58	770.63
Interest Expense	48.65	0.00	48.65
Miscellaneous	70.00	0.00	70.00
Postage	80.00	0.00	80.00
Storage Unit	1,116.00	1,203.00	2,319.00
Tax			
State	25.00	0.00	25.00
Total Tax	<u>25.00</u>	<u>0.00</u>	<u>25.00</u>
Total Expense	<u>2,042.10</u>	<u>1,474.53</u>	<u>3,516.63</u>
Net Ordinary Income	<u>-1,941.98</u>	<u>-1,434.53</u>	<u>-3,376.51</u>
Net Income	<u><u>-1,941.98</u></u>	<u><u>-1,434.53</u></u>	<u><u>-3,376.51</u></u>

Appendix B: SFSFC General Fund, Balance Sheet, July 18, 2015

Note: "Corporate Money" accounts are general funds. All other asset funds are restricted to specific committees or are (like PayPal) holding accounts for money moving from fund to fund.

	<u>Jul 18, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
Corporate Money	
Main Checking	26,415.53
CD #1	3,829.40
Construction Checking	<u>100.00</u>
Total Corporate Money	30,344.93
PayPal	1,680.65
Westercon 66 Checking	6,099.85
London in 2014	<u>5,281.24</u>
Total Checking/Savings	43,406.67
Accounts Receivable	
Accounts Receivable	<u>422.50</u>
Total Accounts Receivable	422.50
Other Current Assets	
SFSFC Petty Cash Fund	218.57
WC66 Petty Cash/Cash Box	<u>135.05</u>
Total Other Current Assets	<u>353.62</u>
Total Current Assets	<u>44,182.79</u>
TOTAL ASSETS	<u><u>44,182.79</u></u>

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

SJ in 2018 - In Corp Money Acct	<u>4,051.03</u>
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Total Other Current Liabilities	<u>4,051.03</u>
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Total Current Liabilities	<u>4,051.03</u>
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Total Liabilities	4,051.03
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Equity	
Temp. Restricted Net Assets	25,000.00
Adjusted Earnings	386.22
Retained Earnings	16,180.07
Net Income	<u>-1,434.53</u>
Total Equity	<u>40,131.76</u>
TOTAL LIABILITIES & EQUITY	<u><u>44,182.79</u></u>

Appendix C: London 2014 Report, July 17, 2015

Summary:

Loncon 3, the World Science Fiction Convention, was successfully held in London in August 2014. Although a final accounting has not been made, it looks like Loncon 3 will finish slightly in the red. We anticipate the UK team, who is working hard to sort out remaining expenses and revenues, will provide details at Sasquan.

This Committee anticipates closing our bank account and postal mailing address in September, and making a final Committee report at the November Board meeting.

Financial Summary:

\$94.98 funds in the U.S. checking account as of June 30, 2015.

Status of Souvenir Book Printing:

As reported last time, plans were delayed for printing and mailing souvenir books to supporting and absent members in North America.

Loncon 3 made available an electronic version of the Souvenir Book for members who have not yet received a copy. Many are happy with the electronic version, but approximately 150 members, mostly in North America, have requested paper copies. LoneStarCon 3 has offered a grant to fund printing and mailing the 150 books. An estimate was sent to LSC3 Chair Randall Shepherd, and the Texas board approved sending a check for \$2000. This Committee will be very involved with the project to print and distribute these books, hopefully in the next 30 days.

Submitted 18 July 2015

Spike
c/o London in 2014
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