



San Francisco Science Fiction Conventions, Inc.

A California Non-Profit Corporation recognized under IRC §501(c)(3)

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Regular Meeting of Board of Directors Minutes

Saturday, March 5, 2016, Sunnyvale, California

1. Call to Order

The regular trimesterly meeting of the Board of Directors of SFSFC, Inc., met on Saturday, March 5, 2016, in the home of Cindy Scott, 969 Asilomar Terrace #6, Sunnyvale CA 94086-2438. The meeting was called to order at 11:19 AM, President David Gallaher presiding and Secretary Kevin Standlee recording. Members present (*by telephone †*ex officio* non-voting director ‡director emeritus): David W. Clark, David Gallaher, Cheryl Morgan*, Kevin Roche, Cindy Scott, Randy Smith, Spike, Kevin Standlee, Andy Trembley, Jennifer “Radar” Wylie†. Members absent: Sandra Childress, Kathryn Duval†, Lisa Deutsch Harrigan, Tom Whitmore‡. Also present: Bruce Farr. Proxies: Sandra Childress to Cindy Scott, Lisa Deutsch Harrigan to Cindy Scott.

2. Previous Minutes

The minutes of the November 11, 2015 Regular Meeting and November 11, 2015 Meeting of Directors-Elect were approved as distributed by unanimous consent via the Board e-mail list.

3. Officer Reports

3.1. President

Seat 7 is vacant due to the resignation of Glenn Glazer. After discussion of options regarding the balancing of when various directors’ terms expire, Andrew Trembley resigned from Seat 3. Under the provisions of Bylaws section 3.8, the President appointed Andrew Trembley to Seat 7, and this appointment was approved by unanimous consent. Under the provisions of Bylaws section 3.8, the President appointed Bruce Farr to Seat 3, and this appointment was approved by unanimous consent.

3.2. Treasurer

Treasurer Lisa Deutsch Harrigan submitted the following report in advance of the meeting:

As I feared, Consonance is making life crazy. We may even have a board meeting at the same time as SFSFC. It is still up in the air. Since Fanfare only has one board meeting a year, at the con, they have priority.

Luckily things are quiet on the SFSFC front.

Cindy and I need to get together to unravel Westercon 66 and SJin2018 and get the WC66 money into the main account.

The [certificate of deposit] for SJin2018 has finally been created.

We still have money in the bank. Tax forms will be filed before I leave for Westercon.

3.2.1. Financial Statements

The Treasurer distributed paper copies of General Fund reports (see Appendices A-B) in advance of the meeting.

3.3 Secretary

The corporate web site is up to date. If you see something out of date, contact the Secretary. The Secretary reminded people that dates and times of meetings are available on the corporate web site in the “Corporate” section.

4. Standing Committee Reports

At the previous meeting, the Secretary asked and obtained general consent to consider the SJ2018 Worldcon Bid Committee and the 2018 Worldcon Operating Committee to be considered as having equal “seniority” for the purposes of ordering future agendas.

4.1. London in 2014 Committee

Spike (Loncon 3 agent) reported. (See Appendix C for full report.) Per the report, the committee will not yet ask to be discharged until the bank account is closed and the final committee funds are either spent or transferred to Loncon 3.

4.2/4.3. SJ2018 Worldcon Bid Committee/2018 Worldcon Operating Committee

At 11:45 AM the meeting went into Committee of the Whole, Vice President David W. Clark presiding, to discuss the San Jose in 2018 Worldcon Bid Committee and the 2018 Worldcon Operating Committee. At 12:43 PM the Committee of the Whole rose and reported:

- Recruiting for various positions, both in the bid and in the proposed Worldcon, continues.
- The bid discussed planned future convention appearances, including how the bid intends to present itself at parties, and also improving the documentation of bid administrative processes.
- The presentation at the 2015 SMOFCon including the announcement of a chair for the 2018 Worldcon should we win appears to have been met with generally positive responses.
- The San Jose in 2018 bid filing was accepted by MidAmeriCon II.
- The bids that will be on the ballot (San Jose and New Orleans) agreed along with MAC2 to set the Advance Supporting Membership (Site Selection Voting) fee to \$40. This limits the cost of Supporting Memberships in the 2018 Worldcon to not more than \$50 until 90 days before the 2018 Worldcon, barring a resolution from the WSFS Business Meeting authorizing a higher amount.

The meeting recessed at 12:44 PM and reconvened at 12:58 PM

4.4. CostumeCon 2021 Committee

Radar reported. The committee continues to recruit people, and is actively seeking someone to design a web site and manage the bid’s social media presence. The election will be in 2018 in San Diego.

5. New Business

5.1. Resolution of Thanks to Glenn Glazer

The President introduced the following resolution:

Resolution 2016-01: Glenn Glazer

Resolved, That SFSFC thanks Glenn Glazer for his service to SFSFC as a director, committee chair, and volunteer with the organization.

Resolution 2016-01 was adopted by unanimous consent. The Secretary was directed to send this resolution to Mr. Glazer.

5.2. SMOFCon

Mr. Farr expressed an interest in bidding for a SMOFCon in Santa Rose under SFSFC auspices. The Board discussed the mechanics of how SFSFC sets up standing committees. This matter would best be dealt with at the November 2016 meeting after Mr. Farr has had an opportunity to review the documentation on the corporation's web site about standing committees.

6. Announcements/Future Meetings

6.1. 2016 Meetings

Future meeting dates for 2015 are as follows:

- Saturday, July 16, 2016, 11 AM, the home of Cindy Scott, 969 Asilomar Terrace #6, Sunnyvale CA 94086-2438.
- November 19, 2016, 11 AM, the home of Cindy Scott.

7. Adjournment

By unanimous consent, the meeting adjourned at 1:19 PM.

Kevin Standlee
Secretary

[Approved: March 16, 2016]

**Appendix A: SFSFC General Fund Profit & Loss, Fiscal Year to Date,
March 4, 2016**

	<u>Apr '15 - Mar 16</u>
Ordinary Income/Expense	
Income	
Corp Donations	40.00
Interest Income	1.75
Total Income	<u>41.75</u>
Gross Profit	41.75
Expense	
Credit Card Transaction Fees	7.95
Internet	321.78
Interest Expense	6.87
Meeting Expense	49.46
Office Supplies	195.70
Postage	103.00
Storage Unit	1,203.00
Tax	
State	10.00
Total Tax	<u>10.00</u>
Total Expense	<u>1,897.76</u>
Net Ordinary Income	<u>-1,856.01</u>
Net Income	<u><u>-1,856.01</u></u>

Appendix B: SFSFC General Fund, Balance Sheet, March 4, 2016

Note: "Corporate Money" accounts are general unrestricted funds. All other asset funds are restricted to specific committees or are (like PayPal) holding accounts for money moving from fund to fund.

	<u>Mar 4, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Corporate Money	
Main Checking	1,972.59
CD #1	3,831.15
Construction Checking	<u>100.00</u>
Total Corporate Money	5,903.74
PayPal	3,082.59
SJin2018 CD	25,000.00
SJin2018 Checking	6,707.20
London in 2014	<u>5,281.24</u>
Total Checking/Savings	45,974.77
Accounts Receivable	
Accounts Receivable	<u>422.50</u>
Total Accounts Receivable	422.50
Other Current Assets	
SJin2018 Cash Fund	165.00
SFSFC Petty Cash Fund	218.57
WC66 Petty Cash/Cash Box	135.05
Undeposited Funds	<u>648.21</u>
Total Other Current Assets	1,166.83
Total Current Assets	<u>47,564.10</u>
TOTAL ASSETS	<u><u>47,564.10</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
SJ in 2018 - In Corp Money Acct	<u>4,658.38</u>
Total Other Current Liabilities	4,658.38

Total Current Liabilities	<u>4,658.38</u>
Total Liabilities	4,658.38
Equity	
Temp. Restricted Net Assets	25,000.00
Adjusted Earnings	847.70
Retained Earnings	17,551.80
Net Income	<u>-493.78</u>
Total Equity	<u>42,905.72</u>
TOTAL LIABILITIES & EQUITY	<u><u>47,564.10</u></u>

Appendix C: London 2014 Report, March 4, 2016

Summary:

Loncon 3, the World Science Fiction Convention, was successfully held in London in August 2014. A final accounting has not been made, but the stumbling block, the hotel rebate issue, has just been settled. The UK team are in the process of closing the convention's books.

We received a \$5000 grant from Sasquan in late October. The funds were used to cover expense reimbursements due several Loncon Committee members on this side of the Atlantic.

We anticipate no further expenditures from the London in 2014 Meriwest account. We plan to transfer the remaining funds to the UK Committee as soon as possible, then close the account and wrap up this Committee's work.

Financial Summary:

\$962.69 funds in the U.S. checking account as of 29 February, 2016.

Submitted 4 March 2016

Spike

London in 2014

c/o SFSFC

P.O. Box 61363

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