Still Building Bridges

San Francisco Science Fiction Conventions, Inc.

A California Non-Profit Corporation recognized under IRC §501(c)(3)
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Regular Meeting of Board of Directors
Minutes

Saturday, November 19, 2016, Sunnyvale, California

1. Call to Order

The regular trimesterly meeting of the Board of Directors of SFSFC, Inc., met on Saturday, November 19, 2016, in the home of Cindy Scott, 969 Asilomar Terrace #6, Sunnyvale CA 94086-2438. The meeting was called to order at 11:15 AM, President David Gallaher presiding and Secretary Kevin Standlee* recording. Members present (*by telephone †*ex officio* non-voting director ‡director emeritus): Sandra Childress*, David W. Clark, David Gallaher, Bruce Farr, Lisa Deutsch Harrigan, Cheryl Morgan*, Kevin Roche, Cindy Scott, Randy Smith, Spike, Kevin Standlee*, Andy Trembley, Jennifer "Radar" Wylie†. Members absent: Tom Whitmore‡. Also present: None. Proxies: None.

2. Previous Minutes

The minutes of the July 16, 2016 Regular Meeting were previously approved as distributed by unanimous consent via the Board e-mail list.

3. Officer Reports

3.1. President

No report at this time.

3.2. Treasurer

Form 990/190 filings were done before Worldcon.

The $25K grant from the SJCVB is now "unlocked" because we won the bid. The Treasurer will transfer the money to the Worldcon 76 accounts per the initial arrangement regarding the grant.

3.2.1. Financial Statements

The Treasurer distributed copies of General Fund reports (see Appendices A-B) in advance of the meeting. The corporate-only statements do not always exactly reflect reports from individual committees due to report timing.

3.3 Secretary

The corporate web site is up to date. If you see something out of date, contact the Secretary

4. Standing Committee Reports

4.1/4.2. SJ2018 Worldcon Bid Committee/2018 Worldcon Operating Committee

Andy Trembley reported. We won! The Board congratulated the Bid Committee.

At 11:24 AM the meeting went into Committee of the Whole, Vice President David W. Clark presiding, to discuss the San Jose in 2018 Worldcon Bid Committee and the 2018 Worldcon Operating Committee. At 11:56 PM the Committee of the Whole rose and reported:

- The Bid Committee, having won the bid, has turned over all of its assets and residual functions to the 2018 Operating Committee.
- The Operating Committee has transcribed more than 1300 paper registration forms from Kansas City, and has been working on various quirks of the RegOnline system.
- The Worldcon 76 Online Registration system is now open, and we are now accepting new registrations and updates. The Committee is working through various issues regarding data exchange with other Worldcon committees, with particular emphasis on data privacy issues, given that our predecessor and (presumptively) our successor, both of whom with which we are required to share data due to WSFS requirements, are in the EU, whose data-protection rules are more restrictive than US ones.
- The Operating Committee has been recruiting "ambassadors" and doing promotion at various conventions. The Committee is sponsoring a breakfast at SMOFCon.
- The Operating Committee has been recruiting staff at all levels.
- The official name of the convention is "Worldcon 76 in San Jose."

The Committee of the Whole moved the following

> **Motion 2016-04: Discharge 2018 Worldcon Bid Committee**
>
> *Moved,* To thank the San Jose in 2018 Worldcon Bid Committee for their efforts in bidding for an winning the bid for the 2018 Worldcon;
>
> *Moved,* To assign all assets and responsibilities of the 2018 Worldcon Bid Committee to the 2018 Worldcon Operating Committee; and
>
> *Moved,* To discharge the San Jose in 2018 Worldcon Bid Committee established by Resolution 2014-01.

Motion 2016-04 was adopted by unanimous consent and a round of applause for Mr. Trembley.

4.3. CostumeCon 2021 Committee

Radar reported. There are no new developments since the committee's last report. It is a relatively quiet period for the bid, inasmuch as the election will be in 2018 in San Diego.

5. New Business

5.1. SMOFCon 2018

Mr. Farr is organizing a bid to host the 2018 SMOFCon in Santa Rosa, and would like SFSFC to adopt the committee as a standing committee. The site is the Flamingo Hotel. He distributed copies of the report that he sent to the Board in advance of the meeting.

Mr. Farr moved the following:

> **Resolution 2016-05: SMOFCon 2018**
>
> *Resolved,* That there is established a SMOFCon 2018 Committee as a standing committee of SFSFC, per section 6.1 of the SFSFC Bylaws;
>
> *Resolved,* That the Committee is directed to bid for, and if selected, operate the 2018 SMOFCon;
>
> *Resolved,* That the Committee is instructed to operate under the current revision of the Procedures for Lifecycle of a Standing Committee; and
>
> *Resolved,* That the Committee is instructed to present a report of its finances and summary of its activities to every regular SFSFC Board meeting and also at such times as it may be directed by the Treasurer or President of the Corporation or by Board resolution, and that a failure to do so shall be considered a default of its responsibilities.

Resolution 2016-05 was adopted by unanimous consent.

The President appointed Bruce Farr Chairman of the SMOFCon 2018 Committee. The appointment of Mr. Farr was ratified by unanimous consent.

Mr. Standlee moved to appropriate $500 from the General Fund to the SMOFCon 2018 Committee. This motion was approved by unanimous consent. The Treasurer will work with the SMOFCon 2018 Committee to work out specific administrative details of finances.

5.2. New Zealand 2020

Mr. Smith and Spike proposed that SFSFC act as agents for the New Zealand in 2020 Bid, and if selected, Worldcon. Spike moved the following:

> **Resolution 2016-06: New Zealand 2020 Agent**
>
> *Resolved,* That there is established a New Zealand in 2020 Agent Committee as a standing committee of SFSFC, per section 6.1 of the SFSFC Bylaws;
>
> *Resolved,* That the Committee is directed to act as North American agent for the NZ in 2020 Worldcon Bid Committee, and if selected, the 2020 Worldcon in New Zealand;
>
> *Resolved,* That the Committee is instructed to operate under the current revision of the Procedures for Lifecycle of a Standing Committee; and
>
> *Resolved,* That the Committee is instructed to present a report of its finances and summary of its activities to every regular SFSFC Board meeting and also at such times as it may be directed by the Treasurer or President of the Corporation or by Board resolution, and that a failure to do so shall be considered a default of its responsibilities.

Resolution 2016-06 was adopted by unanimous consent.

The President appointed Randy Smith as Chairman of the New Zealand 2020 Committee. The appointment of Mr. Smith was approved by unanimous consent.

6. Announcements/Future Meetings

6.1. 2017 Meetings

Future meeting dates for 2017 are as follows:

- Saturday, March 18, 2017
- Saturday, July 15, 2017
- Saturday, November 18, 2017

As usual, these dates are subject to change as needed.

7. Elections

7.1 Election of Directors to three-year terms commencing January 1, 2017

The terms of David Gallaher, Spike, Randy Smith, and Sandra Childress end on December 31 of this year. Spike declined nomination. Kevin Roche nominated Jennifer Wylie. By unanimous consent, David Gallaher, Randy Smith, and Sandra Childress were nominated. By unanimous consent, the Board elected the four candidates to the four open seats.

The Board expressed its thanks to Spike for her service to the corporation in this, her second stint as a Director.

8. Adjournment

By unanimous consent, the meeting adjourned at 12:24 PM. A meeting of Directors-Elect to elect officers for the year beginning January 1, 2017 was held shortly after this meeting.

Kevin Standlee
Secretary

[Approved: December 5, 2016]

Appendix A: SFSFC General Fund Profit & Loss, Fiscal Year to date, November 19, 2016

	Apr '16 - Mar 17
Ordinary Income/Expense	
Income	
Interest Income	1.28
Total Income	1.28
Gross Profit	1.28
Expense	
Charity	250.00
Internet	65.00
Postage	86.00
Storage Unit	1,308.00
Tax	
State	10.00
Total Tax	10.00
Total Expense	1,719.00
Net Ordinary Income	-1,717.72
Net Income	**-1,717.72**

Appendix B: SFSFC General Fund, Balance Sheet, November 19, 2016

Note: "Corporate Money" accounts are general unrestricted funds. All other asset funds are restricted to specific committees or are (like PayPal) holding accounts for money moving from fund to fund.

	Nov 19, 16
ASSETS	
Current Assets	
Checking/Savings	
Corporate Money	
Main Checking	4,163.18
CD #1	3,833.05
Construction Checking	100.00
Total Corporate Money	8,096.23
PayPal - Worldcon 76 Only	8,953.71
Worldcon 76 CD	25,011.16
Worldcon 76 Checking	9,170.54
Total Checking/Savings	51,231.64
Accounts Receivable	
Accounts Receivable	200.00
Total Accounts Receivable	200.00
Other Current Assets	
SJin2018 Cash Fund	288.55
SFSFC Petty Cash Fund	272.76
Undeposited Funds	944.88
Total Other Current Assets	1,506.19
Total Current Assets	52,937.83
TOTAL ASSETS	**52,937.83**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
SJ in 2018 - In Corp Money Acct	4,554.51
Total Other Current Liabilities	4,554.51
Total Current Liabilities	4,554.51

Total Liabilities	4,554.51
Equity	
Temp. Restricted Net Assets	25,000.00
Adjusted Earnings	-394.80
Retained Earnings	18,257.42
Net Income	5,520.70
Total Equity	48,383.32
TOTAL LIABILITIES & EQUITY	**52,937.83**