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## San Francisco Science Fiction Conventions, Inc.

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A California Non-Profit Corporation recognized under IRC §501(c)(3)

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# Regular Meeting of Board of Directors Minutes

Saturday, November 20, 2010, Fremont, California

## 1. Call to Order

The regular trimesterly meeting of the Board of Directors of SFSFC, Inc., met on Saturday, November 20, 2011, in the Bill Wullenjohn Meeting Room of the Centerville Train Station, 37260 Fremont Blvd., Fremont CA 94536. The meeting was called to order at 11:54 AM, President David Gallaher presiding and Secretary Kevin Standlee recording. Members present (\*by telephone): Sandra Childress, David W. Clark, Nancy L. Cobb (arrived 1:47 PM), Wolfgang Coe, David Gallaher, Chris Garcia\* (Corflu 28; arrived 12:08 PM), Glenn Glazer, Cheryl Morgan\*, Cindy Scott, Spike (UK2014), Kevin Standlee, Tom Whitmore\*<sup>1</sup>. Members absent: None. Proxies: Nancy Cobb to Cindy Scott to be used if needed. Others present: Lisa Detusch Harrigan, Kurt Siegel (arrived 1:47 PM).

## 2. Previous Minutes

The minutes of the previous meetings are now adopted by unanimous consent via the Board e-mail list and published on the corporation's web site.

## 3. Officer Reports

### 3.1. President

#### 3.1.1. Director Vacancies

The President has not yet filled the vacant seat 7 (term running through December 31, 2011) or seat 10 (term running through December 31, 2010). Although the Vice President technically now has authority to fill the vacancy, she has expressed no desire to do so and has deferred to the President.

### 3.2. Treasurer

#### 3.2.1. Financial Statements

The Treasurer distributed paper copies of reports (Appendices A-C) and apologized for not having distributed e-copies in advance of the meeting.

#### 3.2.2. Informational Filings

We've filed an extension for filing our Form 990. We'll get it filed by next February.

#### 3.2.3 Bank Accounts

The Treasurer would like to cut down on the number of accounts we have open. There was some general discussion of what accounts we are likely to close within the next year.

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<sup>1</sup> Director Emeritus

### 3.2.4. Accounting

At 12:01 PM, the meeting went into Committee of the Whole, Glenn Glazer presiding, to discuss matters raised by the Treasurer.

At 12:23 PM, the COTW rose and reported that it had discussed matters regarding professional accounting services, that we have a pending issue with the IRS regarding a late filing of an informational return in 2003 that we are attempting to resolve, and that the Board may want to consider holding a bonusuri pariuri online special meeting to consider issues regarding the corporation's accounting in isolation.

### 3.2.5 Fiscal Year

The Treasurer proposed changing our fiscal year end to end at the end of March instead of July, so that we don't have a fiscal year-end falling right on top of Westercon.

#### **Resolution 2010-08: Fiscal Year**

*Resolved*, to amend section 9.1 of the SFSFC Bylaws for the purpose of changing the fiscal year to end at the end of March instead of June, while also creating a short fiscal year July 1, 2010 through March 31, 2011:

#### **9.1 Fiscal Year of the Corporation.**

The fiscal year of the corporation shall begin on the first day of ~~July~~ April and end on the last day of ~~June~~ March in each year.

There was discussion about implementation details.

Resolution 2010-08 was adopted by unanimous consent.

### 3.3 Secretary

Web site: Everything up to date on the corporate site.

#### 3.3.1 WTP

There was general discussion of cooperating with Wizards Tower Press to act as our sales agent in the UK. No specific action was taken.

## **4. Standing Committee Reports**

### 4.1 ConStruction

Ms. Scott reported. There was general discussion of the need for a separate checking account for this committee. With changes in accounting technology, we don't really need separate accounts, even if we do resurrect the convention from its current dormant state. The Treasurer was advised to maintain or close this account at her discretion.

### 4.2 SMOFCon 2010

Mr. Glazer reported. Financial statements attached (Appendix D). Everything is on track. We have 119 members at the moment (more than Austin, fewer than Boston). Pre-registration is closed. Hotel room block has expired. Room block is full including extension. We're taking bookings for the Distillery Tour. Everything is going as smoothly as we could expect.

### 4.3. World Fantasy Convention 2009

Mr. Gallaher reported on the results of his trip to the 2010 WFC and the meeting of the WFC Board of Directors held there. Ms. Scott presented a financial statement for the entire life of the committee to date (Appendix E).

Although we're ready to close the WFC2009 committee, we have one remaining outstanding receivable, and therefore cannot close its books. Once we collect on that receivable, the committee will recommend it be discharged.

There was general discussion of the 2010 WFC in Columbus, Ohio.

#### 4.5. Corflu 2011 Organizing Committee

Due to time constraints for Mr. Garcia, we took up this item out of order. Mr. Garcia reported and presented financial statements (Appendices F-G).

The meeting recessed at 1:15 PM and reconvened at 1:30 PM. Mr. Garcia and Mr. Whitmore left at or before this time.

#### 4.4. Westercon 2011 Organizing Committee

Mr. Glazer reported. We currently have 338 attending members. We've attended a number of conventions and will be attending more, some in the very near future. (SorcerorCon and Loscon.) He discussed specific personnel changes. There is a full Committee meeting scheduled for January 2011. We are cooperating with Renovation; we're giving them meeting space during Westercon for them to hold a planning meeting, with Westercon membership not required to attend.

The Committee submitted a Profit and Loss Statement (lifetime through November 20, 2010) and a Balance Sheet as of that date. (See Appendices H-J)

#### 4.6. London 2014 Bid Committee

Spike distributed a financial statement as of 31 October. [The Treasurer does not appear to have received an electronic copy of this statement, or if he did, he mislaid it.] She expressed her gratitude for our help; this is making it much easier to get things done. She explained the Committee's current operations and near-term plans.

#### Treasury (Redux)

ARESFST (SF & F Translation Awards) now has its own PayPal and bank accounts, and its tax-exempt 501(c)(3) status is pending. [It was subsequently approved.] Mr. Standlee and Ms. Morgan, the directors SFSFC has in common with ARESFST, thanked SFSFC for our help during the initial organization of ARESFST.

## 5. Special Committee Reports

### 5.1. SMOFCon Scholarship Committee

Although we are not presenting scholarships this year, we plan to keep open the prospect of awarding them next year.

The SMOFCon Scholarship Committee was continued by unanimous consent.

Ms. Cobb and Mr. Siegel arrived at 1:47 PM.

## 6. Unfinished Business

### 6.1. Bylaw Amendment: Number of Directors

This matter was referred to the Secretary by the previous meeting. The Secretary presented the following resolution that would modify the number of directors and allow the Board to set the number of directors by resolution within a range.

**Resolution 2010-05: Number of Directors**

*Resolved*, to amend section 3.1 of the SFSFC Bylaws for the purpose of making the number of directors a variable number adjustable by Board resolution, by ~~striking out~~ and inserting text as shown:

**3.1 Number of Directors.**

The corporation shall have between seven (7) and thirteen (13) ~~eleven (11) Directors~~ and collectively they shall be known as the Board of Directors. No individual may hold more than one (1) seat on the Board at any given time. The number of Directors shall be specified by resolution of the Board of Directors, provided that no seated director may be deprived of his/her seat during his/her term.

The Secretary explained that if passed, this change would take effect immediately and that he would introduce a resolution to implement the change and reduce the Board by two members. He also clarified procedural rules about tied votes and why there is no particular reason why the Board should have an odd number of directors.

The Chair ruled that “between 7 and 13” includes 7 and 13. This will be part of the commentary on the section in the Bylaws.

Resolution 2010-05 was adopted by unanimous consent.

Mr. Standlee introduced the following resolution:

**Resolution 2010-06: Number of Directors**

*Resolved*, That per section 3.1 of the SFSFC Bylaws, the Board of Directors shall be reduced from eleven (11) to nine (9) seats, effective immediately; and

That such reduction shall be accomplished by eliminating the seats currently numbered as seven (7) and ten (10) and renumbering the remaining seats accordingly.

This would leave the Board with three directors’ terms expiring each year instead of the current 3-4-4 pattern, as existing seat 7 expires at the end of 2011 and seat 10 expires at the end of 2010. The Secretary proposes renumbering existing seat 11 (currently held by Ms. Childress) as 7 to minimize the amount of seat-shifting necessary to accomplish the change. Note that the numbering of seats is not regulated by the Bylaws, but is managed as a convenience for record-keeping.

The seats on the Board would serve terms ending on the last day of the years as shown below

1/2/3: 2012

4/5/6: 2011

7/8/9: 2013 (These seats will be filled at today’s meeting)

The meeting recessed at 2:00 PM and reconvened at 2:20 PM.

Mr. Standlee withdrew 2010-06 by unanimous consent.

**7. New Business****7.1 Board Member Elections**

Prior to the election, the President appointed Lisa Detusch Harrigan to seat 7 (through the end of 2011). This appointment was ratified by unanimous consent.

The President appointed Spike to seat 10 (through the end of 2010). This appointment was ratified. The appointment was ratified by unanimous consent.

There was some discussion of how directors' names appear in our federal and state informational returns.

Without objection, the four incumbent directors (David Gallaher, Wolfgang Coe, Spike, and Sandra Childress) were elected for three year terms commencing January 1, 2011.

## 7.2 Southern/Western Fan Fund

Mr. Glazer discussed a plan worked up by him and Warren Buff (lately Chair of the 2009 NASFiC) to create a fan fund for encouraging fannish communication between DeepSouthCon and Westercon. He proposed the following motion:

### **Motion 2010-09: Southern/Western Fan Fund**

*Moved*, to appropriate \_\_\_\_\_ to the "Southern/Western Fan Fund" for the purpose of sending fans between Westercon and DeepSouthCon.

This, along with additional funding the Mr. Glazer and Mr. Buff are undertaking, will serve as "start-up" funding for the first year of the fund; thereafter, it is expected that it will run in a fashion similar to other fan funds of a similar nature.

There was informal discussion of how fan funds work, and how we can accommodate this within our current financial condition. (Many of our funds on our balance sheet are actually firewalled as part of our various standing committees.)

Proposed amounts to fill the blank were \$500 and \$250. There appeared to be a consensus that a \$250 appropriation now, to be followed by request in the future for similar \$250 appropriation for the fund's second year would be appropriate. After further discussion, \$250 was selected by unanimous consent to fill the blank.

Resolution 2010-09, appropriating \$250 to the SWFF, was adopted by unanimous consent.

## 7.3 Science Fiction Outreach Initiative

Spike introduced the following resolution:

### **Motion 2010-07: Science Fiction Outreach**

*Moved*, To appropriate \$\_\_\_\_\_ to the Science Fiction Outreach Initiative at WonderCon in April 2011 coordinated by James Bacon in cooperation with Reno Convention Fandom Inc. and Chicon 7.

Spike distributed a longer document with the background on this proposal. (See Appendix.) She explained it in further detail.

At 3:00 PM, the meeting went into Committee of the Whole, Nancy L. Cobb presiding, for detailed discussion of this proposal.

At 3:48 PM, the COTW rose and reported that it had discussed the proposal in depth, that it recommended \$250 to fill the blank in the resolution, and that it recommended that the proponents return to SFSFC at a special meeting expected to be called for early January 2011 with a supplemental appropriation request.

The committee's recommendation for filling the blank with \$250 was adopted.

Motion 2010-07 was adopted on a vote by show of hands.

## **8. Announcements/Future Meetings**

### **8.1. 2011 Meetings**

After informal discussion, the board adopted the following dates:

- March 19, 2011
- July 30, 2011
- November 19, 2011

All meetings are tentatively scheduled for Centerville, although we may reschedule this.

There may be a special meeting in early January to be held by conference call to address issues raised today that need to be resolved earlier than next March's regular meeting; however, this meeting has not yet been formally called.

### **8.2. Personal Taxes**

Remember that if you need a substantiation letter for donations to SFSFC (including travel expenses (even car mileage at \$0.14/mile) involved with any SFSFC-sponsored event) to contact the Secretary to get one. You don't have to be a director to qualify. The value of your time is never deductible, but your out-of-pocket expenses are.

## **9. Adjournment**

By unanimous consent, the meeting adjourned at 3:54 PM. A meeting of the Board of Directors-Elect for the purpose of electing officers for the coming year was held shortly thereafter.

Kevin Standlee  
Secretary

*[Approved by unanimous consent without meeting, March 7, 2011]*

## Appendix A: SFSFC General Fund, Profit & Loss, Fiscal Year ending June 30, 2010

<b>Ordinary Income/Expense</b>	
<b>Income</b>	
SMOFcon 27 membership	250.00
<b>Convention Income</b>	
SMOFcon 28	
SMOFcon 28 Membership	62.22
SMOFcon 28 Misc Income	0.13
Total SMOFcon 28	<u>62.35</u>
WFC 2009	
WFC Donations	0.00
WFC 2009 Memberships	111,736.36
WFC Banquet	17,400.00
WFC Dealers' Tables	5,214.88
WFC 2009 Art Show	
Art Show tables/panels	1,365.00
Art Sales	8,386.00
WFC 2009 Art Show - Other	64.11
Total WFC 2009 Art Show	<u>9,815.11</u>
WFC Program book Ad	6,337.50
WFC party payments	1,512.70
WFC shirt sales	157.50
Total WFC 2009	<u>152,174.05</u>
<b>Total Convention Income</b>	152,236.40
<b>Credit Card Charge</b>	119.45
<b>Interest Income</b>	23.42
<b>Uncategorized Income</b>	275.00
<b>Total Income</b>	<u>152,904.27</u>
<b>Expense</b>	
Membership fees	100.00
Bank Charge	43.80
Convention Development	
smofcon 27 consuite	102.62
Total Convention Development	<u>102.62</u>
<b>Conventions</b>	
CorFlu 28	
Treasury	62.35
CorFlu 28 - Other	500.00
Total CorFlu 28	<u>562.35</u>
World Fantasy 2009	
GoH Expenses	
GoH Travel	

Nix	1,250.00
Snellings	866.79
Swanwick	978.40
VanderMeer	1,030.69
Zivkovic	2,652.84
Sidney-Fryer	140.00
Lupoff	80.00
Lake	219.20
<b>Total GoH Travel</b>	<b>7,217.92</b>
Per Diem	2,800.00
GoH Gifts	855.63
GoH Ground Transportation	242.00
GoH misc	63.70
GoH Expenses - Other	0.00
<b>Total GoH Expenses</b>	<b>11,179.25</b>
<b>Hospitality</b>	
hospitality rooms	1,867.20
Food/Decor	7,479.75
Tips	220.00
Rug Doctor	60.00
<b>Total Hospitality</b>	<b>9,626.95</b>
<b>Mass Autographing</b>	
F&B	12,583.67
Tent Cards	374.66
Mass Autographing - Other	13.09
<b>Total Mass Autographing</b>	<b>12,971.42</b>
<b>Hotel</b>	
A/V	6,642.71
coffee	2,337.05
elevator	160.00
secure storage	113.50
Guest rooms	5,630.00
Bar Bribe	5,184.65
Hotel - Other	2,636.80
<b>Total Hotel</b>	<b>22,704.71</b>
<b>Awards Banquet</b>	
Banquet	22,050.41
Award Statues	9,704.00
Award Shipping	412.62
Banquet table decorations	821.55
banquet tickets	47.11
<b>Total Awards Banquet</b>	<b>33,035.69</b>
<b>Publications</b>	
2009 PR1	3,309.84
2009 PR2	2,317.36



Dining Guide	1,664.89
Pocket Program	1,075.55
Program Book	<u>10,223.74</u>
<b>Total Publications</b>	<b>18,591.38</b>
<b>Registration</b>	
member packets post con	644.17
Badges/Lanyards	2,301.14
WFC Book Bags	6,096.01
Storage	<u>276.00</u>
<b>Total Registration</b>	<b>9,317.32</b>
<b>Ops</b>	
Meeting Expense	242.82
Ops - Other	<u>27.87</u>
<b>Total Ops</b>	<b>270.69</b>
<b>Security</b>	<b>2,225.00</b>
<b>Logistics</b>	<b>1,008.42</b>
<b>Art Show</b>	
Reception	4,608.13
Art Show Postage	5.67
Panel Rental	360.00
Artist payments	<u>7,093.55</u>
<b>Total Art Show</b>	<b>12,067.35</b>
<b>Dealers' Room</b>	
Cleaning fee	1,700.00
Dealers' Room Tables	2,981.76
Dealers' Room/Art Storage	70.00
Dealers' room Misc	<u>63.00</u>
<b>Total Dealers' Room</b>	<b>4,814.76</b>
<b>Treasury</b>	<b>1,698.33</b>
<b>WFC Insurance</b>	<b>2,000.00</b>
<b>World Fantasy 2009 - Other</b>	<u>160.60</u>
<b>Total World Fantasy 2009</b>	<b>141,671.87</b>
<b>SMOFcon 28</b>	
Check Printing	0.00
Fictitious Name Statement	62.35
SMOFcon 28 - Other	<u>65.00</u>
<b>Total SMOFcon 28</b>	<b>127.35</b>
<b>Westercon in 2011</b>	
Treasury	<u>312.82</u>
<b>Total Westercon in 2011</b>	<b>312.82</b>
<b>Total Conventions</b>	<b>142,674.39</b>
<b>Credit Card Transaction Fees</b>	

<b>Paypal Fees</b>	
<b>SMOFcon 28 Fees</b>	67.99
<b>San Jose in 2011 Paypal Fees</b>	53.11
<b>WFC 2009 Paypal Fees</b>	1,737.39
<b>Paypal Fees - Other</b>	1.90
<b>Total Paypal Fees</b>	<u>1,860.39</u>
<b>Credit Card Transaction Fees - Other</b>	1,259.29
<b>Total Credit Card Transaction Fees</b>	<u>3,119.68</u>
<b>Filing Fees</b>	20.00
<b>Grants Made</b>	400.00
<b>Internet</b>	254.72
<b>Interest Expense</b>	13.53
<b>Meeting Expense</b>	329.25
<b>Miscellaneous</b>	0.00
<b>Penalties</b>	76.84
<b>Postage</b>	46.78
<b>Storage Unit</b>	959.40
<b>Tax</b>	
<b>State</b>	-10.00
<b>Total Tax</b>	<u>-10.00</u>
<b>Total Expense</b>	<u>148,131.01</u>
<b>Net Ordinary Income</b>	<u>4,773.26</u>
<b>Net Income</b>	<u><u>4,773.26</u></u>

**Appendix B: SFSFC General Fund, Balance Sheet, June 30, 2010**

	<u>Jun 30, 10</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
BotW - Checking	9,192.45
BotW - CD #1	3,793.84
BotW - Construction	100.00
BotW - CorFlu 28	350.00
BotW - SMOFcon 28	800.13
BotW - Westercon 64	3,848.54
BotW - World Fantasy 2009	2,202.07
PayPal	<u>6,442.39</u>
<b>Total Checking/Savings</b>	26,729.42
<b>Accounts Receivable</b>	
<b>Accounts Receivable</b>	
Westercon 2011	710.42
Accounts Receivable - Other	<u>1,425.00</u>
<b>Total Accounts Receivable</b>	2,135.42
<b>Checking</b>	<u>1,662.50</u>
<b>Total Accounts Receivable</b>	3,797.92
<b>Other Current Assets</b>	
Undeposited Funds	<u>157.50</u>
<b>Total Other Current Assets</b>	<u>157.50</u>
<b>Total Current Assets</b>	<u>30,684.84</u>
<b>TOTAL ASSETS</b>	<u><u>30,684.84</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
CorFlu Memberships	850.00
San Jose in 2011 Liabilities	6,600.69
SF&F Translation Awards	19.26
SMOFcon 28 Liabilities	<u>3,357.78</u>
<b>Total Other Current Liabilities</b>	<u>10,827.73</u>
<b>Total Current Liabilities</b>	<u>10,827.73</u>
<b>Total Liabilities</b>	10,827.73
<b>Equity</b>	
Retained Earnings	15,083.85
Net Income	4,773.26

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<b>Total Equity</b>	<u>19,857.11</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>30,684.84</b></u>

**Appendix C: SFSFC General Fund, Balance Sheet, November 20, 2010**

	<u>Nov 20, 10</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
BotW - Checking	10,423.92
BotW - CD #1	3,794.93
BotW - Construction	100.00
BotW - CorFlu 28	2,901.39
BotW - SMOFcon 28	5,165.19
BotW - Westercon 64	6,257.31
BotW - World Fantasy 2009	2,343.59
PayPal	434.09
London in 2014	<u>270.00</u>
<b>Total Checking/Savings</b>	<b>31,690.42</b>
<b>Accounts Receivable</b>	
<b>Accounts Receivable</b>	
Westercon 2011	710.42
Accounts Receivable - Other	<u>110.00</u>
<b>Total Accounts Receivable</b>	<b>820.42</b>
<b>Checking</b>	<u>1,662.50</u>
<b>Total Accounts Receivable</b>	<b>2,482.92</b>
<b>Other Current Assets</b>	
New committee setup loan	<u>105.00</u>
<b>Total Other Current Assets</b>	<u>105.00</u>
<b>Total Current Assets</b>	<u>34,278.34</u>
<b>TOTAL ASSETS</b>	<b><u>34,278.34</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
CorFlu Memberships	3,401.39
San Jose in 2011 Liabilities	8,450.69
SF&F Translation Awards	<u>19.26</u>
<b>Total Other Current Liabilities</b>	<u>11,871.34</u>
<b>Total Current Liabilities</b>	<u>11,871.34</u>
<b>Total Liabilities</b>	11,871.34
<b>Equity</b>	
Retained Earnings	19,857.11
Net Income	2,549.89

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<b>Total Equity</b>	<u>22,407.00</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>34,278.34</u></u>

## Appendix D: SMOFCon 28 Committee, Profit & Loss, Committee Lifetime to Date, November 20, 2010

	<u>Dec 1, '09 - Nov 20, 10</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Convention Income</b>	
<b>SMOFcon 28</b>	
St. George's Tour	275.00
SMOFcon 28 Membership	6,150.00
SMOFcon 28 Misc Income	0.13
<b>Total SMOFcon 28</b>	<u>6,425.13</u>
<b>Total Convention Income</b>	<u>6,425.13</u>
<b>Total Income</b>	6,425.13
<b>Expense</b>	
<b>Conventions</b>	
<b>SMOFcon 28</b>	
Catering	750.00
Check Printing	4.80
Fictitious Name Statement	62.35
<b>Total SMOFcon 28</b>	<u>817.15</u>
<b>Total Conventions</b>	817.15
<b>Credit Card Transaction Fees</b>	
<b>Paypal Fees</b>	
SMOFcon 28 Fees	141.54
<b>Total Paypal Fees</b>	<u>141.54</u>
<b>Total Credit Card Transaction Fees</b>	<u>141.54</u>
<b>Total Expense</b>	<u>958.69</u>
<b>Net Ordinary Income</b>	<u>5,466.44</u>
<b>Net Income</b>	<u><u>5,466.44</u></u>

## Appendix E: WFC 2009, Profit & Loss, Committee Lifetime to Date, November 20, 2010

	<u>Jul 1, '08 - Nov 20, 10</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Convention Income</b>	
<b>WFC 2009</b>	
WFC Donations	0.00
WFC 2009 Memberships	115,993.95
WFC Banquet	17,400.00
WFC Dealers' Tables	5,214.88
<b>WFC 2009 Art Show</b>	
Art Show tables/panels	1,365.00
Art Sales	8,386.00
WFC 2009 Art Show - Other	64.11
<b>Total WFC 2009 Art Show</b>	<u>9,815.11</u>
WFC Program book Ad	4,825.00
WFC party payments	1,512.70
WFC shirt sales	157.50
<b>Total WFC 2009</b>	<u>154,919.14</u>
<b>Total Convention Income</b>	<u>154,919.14</u>
<b>Total Income</b>	154,919.14
<b>Expense</b>	
<b>Conventions</b>	
<b>World Fantasy 2009</b>	
<b>GoH Expenses</b>	
<b>GoH Travel</b>	
Nix	1,250.00
Snellings	866.79
Swanwick	978.40
VanderMeer	1,030.69
Zivkovic	2,652.84
Sidney-Fryer	140.00
Lupoff	80.00
Lake	219.20
<b>Total GoH Travel</b>	<u>7,217.92</u>
Per Diem	2,800.00
GoH Gifts	855.63
GoH Ground Transportation	242.00
GoH misc	63.70
GoH Expenses - Other	0.00
<b>Total GoH Expenses</b>	<u>11,179.25</u>
<b>Hospitality</b>	
hospitality rooms	1,867.20



Food/Decor	7,479.75
Tips	220.00
Rug Doctor	60.00
<b>Total Hospitality</b>	<b>9,626.95</b>
<b>Mass Autographing</b>	
F&B	12,583.67
Tent Cards	374.66
Mass Autographing - Other	13.09
<b>Total Mass Autographing</b>	<b>12,971.42</b>
<b>Hotel</b>	
A/V	6,642.71
coffee	2,337.05
elevator	160.00
secure storage	113.50
Guest rooms	5,630.00
Bar Bribe	5,184.65
Hotel - Other	6,731.93
<b>Total Hotel</b>	<b>26,799.84</b>
<b>Awards Banquet</b>	
Banquet	22,050.41
Award Statues	9,704.00
Award Shipping	412.62
Banquet table decorations	821.55
banquet tickets	47.11
<b>Total Awards Banquet</b>	<b>33,035.69</b>
<b>Publications</b>	
Nomiating Ballots	1,574.50
2009 PR1	3,309.84
2009 PR2	2,317.36
Dining Guide	1,664.89
Pocket Program	1,075.55
Program Book	10,223.74
<b>Total Publications</b>	<b>20,165.88</b>
<b>Registration</b>	
member packets post con	644.17
Badges/Lanyards	2,301.14
WFC Book Bags	6,096.01
Storage	276.00
<b>Total Registration</b>	<b>9,317.32</b>
<b>Ops</b>	
Meeting Travel	447.40
Meeting Expense	469.95
Ops - Other	27.87
<b>Total Ops</b>	<b>945.22</b>

Security	2,225.00
Logistics	1,008.42
Art Show	
Reception	4,608.13
Art Show Postage	5.67
Panel Rental	360.00
Artist payments	<u>7,093.55</u>
Total Art Show	12,067.35
Dealers' Room	
Cleaning fee	1,700.00
Dealers' Room Tables	2,981.76
Dealers' Room/Art Storage	70.00
Dealers' room Misc	<u>63.00</u>
Total Dealers' Room	4,814.76
Treasury	1,698.33
WFC Insurance	2,000.00
World Fantasy 2009 - Other	<u>191.32</u>
Total World Fantasy 2009	<u>148,046.75</u>
Total Conventions	148,046.75
Credit Card Transaction Fees	
Paypal Fees	
WFC 2009 Paypal Fees	<u>2,727.68</u>
Total Paypal Fees	<u>2,727.68</u>
Total Credit Card Transaction Fees	<u>2,727.68</u>
Total Expense	<u>150,774.43</u>
Net Ordinary Income	<u>4,144.71</u>
Net Income	<u><u>4,144.71</u></u>

**Appendix F: Corflu 2011 Organizing Committee, Profit & Loss,  
Committee Lifetime to Date, October 19, 2010**

	<u>Oct 19, 10</u>
<b>Income</b>	
<b>47200 · Convention Income</b>	
<b>47230 · Convention Membership</b>	1,586.46
<b>47240 · Supporting Membership</b>	<u>30.00</u>
<b>Total 47200 · Convention Income</b>	1,616.46
<b>48000 · Passalong Funds</b>	<u>1,791.39</u>
<b>Total Income</b>	3,407.85
<b>Expense</b>	
<b>60900 · Office Expenses</b>	
<b>60910 · Treasury</b>	<u>55.23</u>
<b>Total 60900 · Office Expenses</b>	<u>55.23</u>
<b>Total Expense</b>	<u>55.23</u>
<b>Net Income</b>	<u><u>3,352.62</u></u>

**Appendix G: Corflu 2011 Organizing Committee, Balance Sheet,  
October 19, 2010**

	<u>Oct 19, 10</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Bank of the West	2,901.39
11000 · Cash	
11300 · Petty Cash	<u>6.46</u>
<b>Total 11000 · Cash</b>	<u>6.46</u>
<b>Total Checking/Savings</b>	<u>2,907.85</u>
<b>Total Current Assets</b>	2,907.85
<b>Other Assets</b>	
18700 · Security Deposits	
18710 · Hotel Deposit	<u>500.00</u>
<b>Total 18700 · Security Deposits</b>	<u>500.00</u>
<b>Total Other Assets</b>	<u>500.00</u>
<b>TOTAL ASSETS</b>	<u><u>3,407.85</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	<u>55.23</u>
<b>Total Accounts Payable</b>	<u>55.23</u>
<b>Total Current Liabilities</b>	<u>55.23</u>
<b>Total Liabilities</b>	55.23
<b>Equity</b>	
Net Income	<u>3,352.62</u>
<b>Total Equity</b>	<u>3,352.62</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>3,407.85</u></u>

## Appendix H: Westercon 2011 Organizing Committee, Profit & Loss, Fiscal Year Ending June 30, 2010

	<u>Jul '09 - Jun 10</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>4000 · Contributed support</b>	
4010 · Individ/business contribution	4.25
<b>Total 4000 · Contributed support</b>	<u>4.25</u>
<b>4300 · Convention Income</b>	
<b>4301 · Bid Income</b>	
4302 · Pre-Support	585.00
<b>Total 4301 · Bid Income</b>	<u>585.00</u>
<b>4400 · Convention Membership</b>	
4410 · Site Selection	2,250.00
4420 · Attending	1,530.00
4490 · Supporting	25.00
<b>Total 4400 · Convention Membership</b>	<u>3,805.00</u>
<b>Total 4300 · Convention Income</b>	<u>4,390.00</u>
<b>Total Income</b>	4,394.25
<b>Expense</b>	
<b>6000 · Front Office Expenses</b>	
<b>6230 · Bank Fees</b>	
6235 · Bounced Check	0.00
6240 · Credit Card Fees	45.25
6250 · Paypal Fees	15.21
6230 · Bank Fees - Other	0.00
<b>Total 6230 · Bank Fees</b>	<u>60.46</u>
<b>Total 6000 · Front Office Expenses</b>	60.46
<b>6900 · Bid Expenses</b>	
6930 · Party Room Rental	405.11
6940 · Party Room Supplies	425.46
<b>Total 6900 · Bid Expenses</b>	<u>830.57</u>
<b>7010 · Advertising</b>	

<b>7013 - Parties</b>	64.87
<b>7014 - Ribbons, Stickers, Buttons</b>	<u>37.50</u>
<b>Total 7010 - Advertising</b>	<u>102.37</u>
<b>Total Expense</b>	<u>993.40</u>
<b>Net Ordinary Income</b>	<u>3,400.85</u>
<b>Net Income</b>	<u><u>3,400.85</u></u>

## Appendix I: Westercon 2011 Organizing Committee, Profit & Loss, Lifetime to Date, November 20, 2010

	<u>Bid</u>	<u>WC64</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>4000 · Contributed support</b>			
<b>4010 · Indiv/business contribution</b>	15.21	4.25	19.46
<b>4080 · Donations from SFSFC</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total 4000 · Contributed support</b>	15.21	4.25	19.46
<b>4300 · Convention Income</b>			
<b>4301 · Bid Income</b>			
<b>4302 · Pre-Support</b>	3,030.00	0.00	3,030.00
<b>4303 · Pre-Oppose</b>	40.11	0.00	40.11
<b>4304 · Friend of Bid</b>	<u>2,472.00</u>	<u>0.00</u>	<u>2,472.00</u>
<b>Total 4301 · Bid Income</b>	5,542.11	0.00	5,542.11
<b>4400 · Convention Membership</b>			
<b>4410 · Site Selection</b>	0.00	2,250.00	2,250.00
<b>4420 · Attending</b>	0.00	1,530.00	1,530.00
<b>4490 · Supporting</b>	<u>0.00</u>	<u>25.00</u>	<u>25.00</u>
<b>Total 4400 · Convention Membership</b>	<u>0.00</u>	<u>3,805.00</u>	<u>3,805.00</u>
<b>Total 4300 · Convention Income</b>	<u>5,542.11</u>	<u>3,805.00</u>	<u>9,347.11</u>
<b>Total Income</b>	5,557.32	3,809.25	9,366.57
<b>Expense</b>			
<b>6000 · Front Office Expenses</b>			
<b>6110 · Web Site Expenses</b>	0.00	99.00	99.00
<b>6200 · Treasurer Expenses</b>	115.41	0.00	115.41
<b>6230 · Bank Fees</b>			
<b>6235 · Bounced Check</b>	0.00	0.00	0.00
<b>6240 · Credit Card Fees</b>	58.00	45.25	103.25
<b>6250 · Paypal Fees</b>	12.05	15.21	27.26
<b>6230 · Bank Fees - Other</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total 6230 · Bank Fees</b>	<u>70.05</u>	<u>60.46</u>	<u>130.51</u>
<b>Total 6000 · Front Office Expenses</b>	185.46	159.46	344.92
<b>6900 · Bid Expenses</b>			
<b>6910 · Ribbons</b>	25.00	0.00	25.00
<b>6920 · Flyers</b>	60.49	0.00	60.49

6930 - Party Room Rental	1,035.89	5.00	1,040.89
6940 - Party Room Supplies	1,122.99	0.00	1,122.99
6990 - Misc Bid Expense	<u>5.40</u>	<u>0.00</u>	<u>5.40</u>
<b>Total 6900 - Bid Expenses</b>	<b>2,249.77</b>	<b>5.00</b>	<b>2,254.77</b>
<b>7010 - Advertising</b>			
7012 - Ads in Publications	110.00	0.00	110.00
7013 - Parties	0.00	64.87	64.87
7014 - Ribbons, Stickers, Buttons	<u>0.00</u>	<u>37.50</u>	<u>37.50</u>
<b>Total 7010 - Advertising</b>	<b><u>110.00</u></b>	<b><u>102.37</u></b>	<b><u>212.37</u></b>
<b>Total Expense</b>	<b><u>2,545.23</u></b>	<b><u>266.83</u></b>	<b><u>2,812.06</u></b>
<b>Net Ordinary Income</b>	<b><u>3,012.09</u></b>	<b><u>3,542.42</u></b>	<b><u>6,554.51</u></b>
<b>Net Income</b>	<b><u><u>3,012.09</u></u></b>	<b><u><u>3,542.42</u></u></b>	<b><u><u>6,554.51</u></u></b>



## Appendix J: Westercon 2011 Organizing Committee, Balance Sheet, November 20, 2010

<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1010 · Bank of the West - Checking	4,654.64
1040 · Petty cash	51.60
1050 · Cash Box	
1055 · Registration Cash Box	<u>284.25</u>
<b>Total 1050 · Cash Box</b>	284.25
 <b>1070 · Cash in Corporate Accounts</b>	
1075 · Paypal Account	320.06
1080 · Credit Card Account	<u>1,064.96</u>
<b>Total 1070 · Cash in Corporate Accounts</b>	<u>1,385.02</u>
 <b>Total Checking/Savings</b>	6,375.51
 <b>Accounts Receivable</b>	
1110* · Accounts receivable	<u>29.00</u>
<b>Total Accounts Receivable</b>	29.00
 <b>Other Current Assets</b>	
1299 · Undeposited Funds	<u>150.00</u>
<b>Total Other Current Assets</b>	<u>150.00</u>
 <b>Total Current Assets</b>	<u>6,554.51</u>
 <b>TOTAL ASSETS</b>	 <u><u>6,554.51</u></u>
 <b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
3010 · Unrestrict (retained earnings)	3,153.66
Net Income	<u>3,400.85</u>
<b>Total Equity</b>	<u>6,554.51</u>
 <b>TOTAL LIABILITIES &amp; EQUITY</b>	 <u><u>6,554.51</u></u>