



San Francisco Science Fiction Conventions, Inc.

A California Non-Profit Corporation recognized under IRC §501(c)(3)

☰ PO Box 61363 ❖ Sunnyvale CA 94088-1363 ❖ USA

💻 info@sfsfc.org ❖ <http://www.sfsfc.org>

Regular Meeting of Board of Directors Minutes

Saturday, March 19, 2022, Sunnyvale, California

1. Call to Order

The regular trimesterly meeting of the Board of Directors of SFSFC, Inc., met on Saturday, March 19, 2022, in the home of Cindy Scott, 969 Asilomar Terrace #6, Sunnyvale CA 94086-2438. The meeting was called to order at 11:09 AM Pacific Daylight Time, President Kevin Roche presiding and Secretary Kevin Standlee recording. Members present (*by conference call ‡director emeritus): Sandra Childress* (arrived 11:30 AM), Christine Doyle* (left 12:21 PM, returned 12:37 PM), Bruce Farr* (arrived 11:37), David Gallaher* (left 11:30 AM), Lisa Deutsch Harrigan*, Cheryl Morgan*, Kevin Roche*, Cindy Scott, Randy Smith*, Kevin Standlee*, Andy Trembley*. Members absent: David W. Clark*‡, Tom Whitmore‡, Jennifer “Radar” Wylie*. Due to COVID-19 pandemic concerns, all members except Ms. Scott attended the meeting by Zoom conference call.

2. Previous Minutes

The minutes of the November 20, 2020 Regular and Directors-Elect Meeting were previously approved as distributed by unanimous consent via the Board e-mail list.

3. Officer Reports

3.1. President

The President had no report.

Insurance: Bruce Farr later reported that he has submitted the applications to the insurance company and that we are waiting for a quote.

3.2. Treasurer

Treasurer Lisa Deutsch Harrigan reported and submitted a summary financial report. (See Appendix A.) Our federal (990) and state (199) filings are up to date.

3.3 Secretary

The corporate website is up to date. The Secretary will post the federal and state informational filings on the website.

4. Standing Committee Reports

4.1. 2018 Worldcon Operating Committee

2018 Worldcon Operating Committee Chair Kevin Roche reported. Financial reports are attached. (see Appendices B-C.) At 11:20 AM the meeting went into Committee of the Whole,

“ConJosé,” “ConFrancisco,” and the SFSFC bridge-map logo are service marks of San Francisco Science Fiction Conventions, Inc., a California non-profit corporation recognized as tax-exempt under IRC §501(c)(3). “Worldcon,” “World Science Fiction Convention,” “WSFS,” “World Science Fiction Society,” “NASFiC,” “Hugo Award,” and the distinctive design of the Hugo Award rocket are registered service marks of the World Science Fiction Society, an unincorporated literary society. “Westcon” is a registered service mark of the Los Angeles Science Fantasy Society, Inc. “Costume-Con” is a registered service mark of Karen Schnaubelt.

David Gallaher presiding, to discuss the report of the 2018 Worldcon Operating Committee. At 11:30 AM, the Committee of the Whole rose and reported:

- At this time, we do not expect to have any money remaining for membership reimbursements.
- Mailing publications to non-US no-show attending members and all supporting members is moving forward. We have money set aside in our budget for this, which could cost as much as \$60,000.
- We will be contacting all of those members who our records say are still owed publications. We will require an affirmative response from people before we send them publications.
- We have created an electronic copy of our Souvenir Book and will invite our members to download the electronic copies in lieu of us sending paper copies if they so prefer.
- Work continues on clearing surplus material from our storage locker and reorganizing the material. Once publications have been mailed, we hope to move to a smaller storage unit.

4.2. Costume-Con 39 Committee (2023)

At 11:31, the meeting went into Committee of the Whole, Cindy Scott presiding, to discuss Costume-Con 39. At 11:39 AM the Committee of the Whole rose and reported the following:

- Ongoing planning is continuing.
- Promotion of the convention will start in earnest after the 2022 Costume-Con.
- An in-person meeting at the Doubletree is planned but no date has been set yet.
- The committee is holding regular staff meetings online.

CC39 Treasurer submitted a financial report (See Appendices D-E).

4.3. New Zealand 2020 Committee

Randy Smith submitted a written report and financial statement. (See Appendices F-G.) The Board discussed the reports informally.

4.4. Westercon 74 Organizing Committee (2022)

Westercon 74 (Tonopah) Organizing Committee Chair Kevin Standlee reported. Westercon 74 Treasurer Bruce Farr said he would send Financial statements later.

At 11:45 PM, the meeting went into Committee of the Whole, Cindy Scott presiding, to discuss the 2022 Westercon. At 12:14 PM, the Committee of the Whole rose and reported:

- The convention has 273 total members (221 attending, 51 supporting, 1 child) as of the last update from the Registrar on March 17. We continue to plan for an in-person convention with between 200 and 400 attending members, probably on the lower end of that range. This affects our budget, and we are reassessing our requirements accordingly.
- The committee adopted a COVID-19 Health & Safety Policy that requires all members be vaccinated and boosted, and that they wear either surgical or N95 (and similar) masks in convention-controlled spaces. We recognize that with the lifting of statewide mask mandates, we cannot enforce this policy outside of convention-controlled spaces.
- We communicated our COVID policy to all members in late February. Two members have requested refunds; we granted them downgrades from Attending to Supporting

memberships. Two program participants withdrew due to objections about having to wear masks even though they are vaccinated; they had not upgraded to Attending membership yet, so this had no other impact. We have received more positive feedback than negative, along the lines of “thank you for protecting our health.”

- COVID-19 concerns will force us to scale back some of the planned hospitality functions; however, we are also taking steps to make it somewhat safer for people to unmask and eat, including getting permission from the Town of Tonopah to erect a tent structure across the street from the convention center in the parking lot so that people can eat outdoors but still in the shade.
- The committee will hold an in-person meeting at the Tonopah Convention Center on Saturday, April 30. This will be the last opportunity for people to have a look at the hotels and convention center before the convention.
- Programming continues working on organizing a virtual track of programming and one room in the convention center will be streamed online.
- We expect to make our decisions about which of the dealers who have applied will be invited to come to the convention after the April 30 meeting.
- We are holding \$300 of Westercon 75 funds (site selection money) on WC75’s behalf due to no site having been selected for WC75.
- The committee asks that SFSFC authorize Westercon 74 to access the SMOFCon surplus money (\$3946.48) sitting in the WC74 account.

The Committee of the Whole moved the following:

Motion 2022-02: SMOFCon Surplus

Moved, To authorize Westercon 74 to access the \$3946.48 of SMOFCon 36 surplus funds currently in the Westercon 74 bank account as needed.

Motion 2022-02 was adopted by unanimous consent.

The meeting recessed at 12:16 PM and reconvened at 12:30 PM.

5. Unfinished Business

5.1. Diversity

President Roche reported. We continue to search for candidates to improve the diversity of our board. The President expects to have a potential candidate to introduce to the Board at the next meeting. Without objection, this item was continued to the next meeting.

5.2. World Fantasy Convention 2024 (Farr)

Mr. Farr reported that there have been new groups that have come forward with interest in the next few years to host WFC. Therefore, he recommends that we drop this project for now. There was no further discussion.

6. New Business

6.1. Bylaw Amendment: Proxy Voting

Mr. Standlee introduced the following resolution:

Resolution 2022-01: Proxy Voting

Resolved, To amend the SFSFC Bylaws to prohibit proxy voting, by ~~striking out~~ and adding words as follows:

4.8 Proxy Voting.

Voting by proxy is prohibited, per the provisions of California Corporations Code section 9211(8)(c).

~~4.8.1 Any Director may designate another Director or any other person to act as his or her proxy at any meeting. A person may exercise multiple proxies.~~

~~4.8.2 Proxies must be issued in writing, and are not valid until received by the secretary of the meeting. Unless otherwise specified in the proxy designation, all proxies expire at the end of the meeting at which they take effect. If a proxy designation gives specific instructions as to how the proxy should be voted, the proxy must be voted in accordance with those instructions.~~

~~4.8.3 If a proxy is given to another Director, the proxy vote is only counted on roll call votes. If a proxy is given to a person who is not a Director, that person may participate in discussion and may exercise all of the normal privileges and be subject to the normal restrictions of Directors. Proxies shall not count toward quorum requirements.~~

Comments: A misunderstanding of California nonprofit corporation law that permits proxy voting by members at membership meetings if permitted by the bylaws but not by directors at director meetings under any circumstances led to the adoption of proxy voting rules in 1991. This amendment removes a legally unenforceable provision and explicitly prohibits proxy votes. It would be possible to achieve the same effect by simply striking the entire section because proxies are only allowed if explicitly authorized, but because historically SFSFC permitted them, the makers think it would be better to explicitly prohibit proxies and also say why they are prohibited.

Resolution 2022-01 was adopted by unanimous consent.

7. Announcements/Future Meetings**7.1. 2022 Meetings**

Remaining meeting dates for 2022 are scheduled as follows:

- Saturday, July 16, 2022 (11 AM PDT), Cindy Scott's residence
- Saturday, November 19, 2022 (11 AM PST), Cindy Scott's residence

As usual, these dates are subject to change as needed.

8. Adjournment

By unanimous consent, the meeting adjourned at 12:45 PM.

Kevin Standlee
Secretary

[Approved: June 10, 2022]

Appendix A: SFSFC Treasury Report, March 19, 2022

We have money in the bank as follows –

Checking \$3,643.47

Certificate of Deposit - \$3,845.73

We have had one expense - \$75 to the California Department of Justice for our filing for FY2020 (April 1, 2020 to March 31, 2021)

And No income

Taxes

All taxes were filed on time before our extension due date of 2/15/2022

Federal – Efile was accepted according to our tax program on 2/14/22

California – was mailed 2/15/22

California Department of Justice – was efiled 2/14/22 and accepted 2/16/22

Appendix B: Worldcon 76 Income and Expense, Lifetime to March 18, 2022

	<u>Aug 20, '16 - Mar 18, 22</u>
Income	
4200000 · Convention Income	
4290010 · Rewards Points Cash	1,550.00
4290100 · Sponsorships	150.00
4290200 · Hotel Rebates	82,110.00
428600 · Extra Hugo Trophies	1,575.00
428500 · Mobie Rentals	10,897.50
4290400 · Garage Sale	1,325.47
4290300 · Sales to Members License Fees	5,197.08
4210000 · Adult Attending	
4210002 · 1 day memberships - fri-sun	560.00
4210001 · Adult Att	598,807.52
4210010 · Adult installment payments	63,494.70
4210100 · Adult Att - Voter Upgrade	82,910.00
4210200 · Adult Att - PS & Voter upgrade	11,150.00
4210300 · Adult Att - PS/no vote upgrade	7,910.00
4210400 · Adult Att - Friend no vote	1,426.45
4210500 · Adult Att - Pre Oppose Upgrade	280.00
4210600 · Active Duty/First Responder Att	1,015.00
4210700 · Staff Membership	12,300.00
4210000 · Adult Attending - Other	<u>165,298.25</u>
Total 4210000 · Adult Attending	945,151.92
4230000 · YA Attending	
4230100 · YA Attending	7,795.00
4230200 · YA Vote Upgrade	<u>160.00</u>
Total 4230000 · YA Attending	7,955.00
4240000 · Child Attending	4,965.00
4250000 · Supporting	
4250010 · Supporting memberships	73,820.00
4250100 · Site Selection Fees	<u>53,280.00</u>
Total 4250000 · Supporting	127,100.00
4260100 · Dealers' Room Deposits	
4260112 · Power for dealer's space	120.00
4260110 · Dealers' room space payment	75,475.00
4260111 · Dealer Room Deposit Refunds	-2,000.00
4260100 · Dealers' Room Deposits - Other	<u>21,885.00</u>
Total 4260100 · Dealers' Room Deposits	95,480.00
4260200 · Creator's Alley	2,057.35
4260201 · Art Show Sales	22,456.72
4260500 · Advertising	

4260550 · Souvenir Book Advertising	18,469.92
4260500 · Advertising - Other	<u>3,215.00</u>
Total 4260500 · Advertising	21,684.92
4270000 · Donations and Grants	
4270700 · Charity Donations	
4270720 · TAFF/DUFF donations	1,901.50
4270710 · Alzheimer's Association	<u>13,232.97</u>
Total 4270700 · Charity Donations	15,134.47
4270600 · SYFY sponsorship	3,000.00
4270500 · Google Sponsorship	45,000.00
4270100 · General Donations	7,703.52
4270101 · Reg Fee Payment	9,407.50
4270102 · Staff shirt payments	1,741.70
4270200 · Passalong Funds	
4270203 · Helsinki	13,511.20
4270201 · Sasquan	28,395.00
4270202 · MAC2	<u>33,000.00</u>
Total 4270200 · Passalong Funds	74,906.20
4270900 · Mexicanx donations	
4270910 · Mexicanx Membership donations	6,080.00
4270920 · Mexicanx Initiative Travel Fund	<u>16,124.19</u>
Total 4270900 · Mexicanx donations	22,204.19
4270930 · LGBTQ Initiative Donations	<u>6,563.00</u>
Total 4270000 · Donations and Grants	185,660.58
428000 · Tours	
428400 · BrewBike Tour	262.00
428100 · Winchester Tours	1,260.00
428200 · SLAC Tours	1,000.00
428300 · SV Loop Tour	1,367.50
428000 · Tours - Other	<u>2,276.00</u>
Total 428000 · Tours	6,165.50
4290000 · Interest Income	<u>1,139.31</u>
Total 4200000 · Convention Income	<u>1,522,621.35</u>
Total Income	<u>1,522,621.35</u>
Gross Profit	1,522,621.35
Expense	
6200000 · Convention Expenses	
6205000 · Tech	
6205064 · Tech crash rooms	373.72
6205066 · Tech Misc	5,576.36
6205062 · Tech Transportation	9,363.14
6205025 · Main Stage Equipment	239.61
6205056 · Program Power	4,428.00

6205045 · Callahan's Power	2,280.00
6205037 · 2nd stage power	680.00
6205029 · Main Stage Power	2,598.00
6205000 · Tech - Other	<u>170,000.00</u>
Total 6205000 · Tech	195,538.83
6203000 · Exhibits Expenses	
6203028 · Art show truck from LA	2,591.81
6203025 · Art Show Lighting	360.00
6203015 · Curated Exhibits printing & sup	124.23
6203081 · Cospitality	215.42
6203014 · Curated Exhibits Truck & Travel	1,745.10
6203041 · Costume Exhibit	417.41
6203011 · Cartographer	14.58
6203031 · Dealers room power	3,260.00
6203026 · Art Show power drops	4,890.00
6203019 · Power cord and strip rental	250.00
6203018 · Power	3,354.00
6203024 · Art Show expenses	2,487.96
6203030 · Dealers room expense	
6203033 · Dealer Room SWAG bags	289.13
6203030 · Dealers room expense - Other	<u>-150.00</u>
Total 6203030 · Dealers room expense	139.13
6203051 · Fanzine Lounge Expenses	377.52
6203022 · Children's play area	167.14
6203071 · Callahan's Decorations	2,393.25
6203016 · Curated Exhibits Misc	<u>1,393.17</u>
Total 6203000 · Exhibits Expenses	24,180.72
6213000 · Member Services Expenses	
6213086 · Friday BrewBike tour	266.00
6213080 · Tours Misc	260.27
6213042 · Mobie hire convention funded	1,591.19
6213041 · Mobie Hire Passthrough	16,350.00
6213061 · Volunteers Misc	33.67
6213088 · Tours ground transportation	4,539.00
6213021 · Obmusdman expenses	79.34
6213016 · Business Cards	39.87
6213062 · Staff Shirt Expense	9,378.94
6213091 · Storage	32,711.82
6213085 · CHM Tour	140.00
6213084 · San Jose Brew Bike Wed 8/15	330.00
6213083 · Winchester 8/17	729.00
6213082 · Winchester Tour 8/14	308.00
6213044 · ASL & CART for Hugos	11,956.26
6213701 · Signs	3,245.82

6213031 · Childcare Expense	13,093.50
Total 6213000 · Member Services Expenses	95,052.68
6202000 · Events Expenses	
6202016 · Hugo Program	3,026.23
6202008 · Masquerade Judges Dinner	182.80
6202004 · Masquerade Green Room Exp	332.68
6202001 · Opening Cermonies	693.09
6202029 · MPLC	2,500.00
6202043 · SF Short Film Festival	1,800.00
6202026 · License Fees	
6202028 · BMI License	320.00
6202027 · ASCAP License Fees	747.00
Total 6202026 · License Fees	1,067.00
Total 6202000 · Events Expenses	9,601.80
6201000 · Chair's Office	
6201076 · Membership reimbursements	341.00
6201024 · MexicanX Travel Fund Expense	10,200.00
6201027 · Charity Auction donation	15,000.00
6201026 · Mexicanx Reception	1,285.99
6201041 · Fairy Godfather Misc	1,505.70
6201025 · LGBTQ Reception	85.39
6201063 · GoH Welcome Food Event	986.89
6201015 · Legal Fees	160,643.22
6201010 · Staff Meeting Expense	17,178.41
6201011 · Meals and Entertainment	313.15
6201064 · Staff Food Coupons	107.52
6201020 · Chair's Fund	731.44
Total 6201000 · Chair's Office	208,378.71
6207000 · Promotions & Publicity	
6207040 · Domain Registration	1,141.41
6207015 · Lanyards for LTUE	568.80
6207012 · Party Room	2,805.62
6207022 · Helsinki banners and flyers	878.07
6207021 · Flyers	6,247.84
6207023 · Table Decorations	1,734.17
6207011 · Sponsorship at Other Convention	1,332.65
6207014 · Tips and Misc Party Expenses	961.93
6207013 · Party Supplies	11,430.87
6207016 · Online Advertising	9.70
6207010 · Ads in Other Program Books	1,608.22
Total 6207000 · Promotions & Publicity	28,719.28
6210000 · Facilities	
6210080 · Fairmont rooms on master	11,070.00

6210062 · Robinson Suite	1,530.00
6210057 · De Anza Attrition	10,183.38
6210069 · ASFA Suite Rental	1,381.50
6210068 · SFWA Suite Rental	6,433.95
6210056 · Party Maven	306.37
6210070 · Gratuities	172.09
6210054 · Attrition - Fairmont	29,191.24
6210055 · Marriott Estimate	28,660.64
6210013 · Decorator Furniture	1,800.93
6210014 · Decorator Misc	120,466.20
6210021 · Basic Hire	271,575.62
6210000 · Facilities - Other	<u>90,200.05</u>
Total 6210000 · Facilities	572,971.97
6212000 · Operations Expense	
6212031 · Truck rental	2,405.93
6212018 · Communications (Radios)	1,241.38
6212017 · Communications (Phones)	134.57
6212014 · Computer Rental	3,632.34
6212011 · Office Supplies	<u>8,032.59</u>
Total 6212000 · Operations Expense	15,446.81
6209000 · WSFS Expenses	
6209013 · MPC Dues	3,906.00
6209035 · Hugo Trophy Shipping	780.94
6209030 · Hugo Rockets	172.50
6209034 · Hugo award shipping boxes for w	205.10
6209031 · Retro Hugo Rockets & Bases	1,317.63
6209021 · Site Selection Expenses	179.79
6209038 · Hugo Nominee Pins	6,562.71
6209032 · Hugo Bases	10,510.40
6209036 · Hugo mailing list expenses	740.81
6209000 · WSFS Expenses - Other	<u>36.67</u>
Total 6209000 · WSFS Expenses	24,412.55
6211000 · Hospitality Expenses	
6211028 · ConSuite Food	14,574.74
6211030 · Staff Lounge Food	594.56
6211026 · SFWA Suite Supplies	1,403.73
6211061 · Teen Lounge Misc	482.14
6211025 · Refrigerator Rental	27.79
6211021 · ConSuite Corkage Buyout	15,937.75
6211011 · Helsinki Hugo Losers Party	8,317.09
6211024 · ConSuite Kitchen/Serving Equip	<u>3,000.00</u>
Total 6211000 · Hospitality Expenses	44,337.80
6204000 · Programming Expenses	
6204051 · Children's Activities	993.45

6204022 · Hayes Per Diem	750.00
6204019 · Pettinger Per Diem	750.00
6204017 · Quinn Per Diem	750.00
6204015 · Picacio Per Diem	750.00
6204012 · Spider Per Diem	750.00
6204023 · GoH Gifts	437.83
6204080 · Robot Obstacle Course	600.00
6204030 · Program Ops	250.99
6204018 · Pettinger Travel	2,201.82
6204025 · NASA Guest Travel	640.52
6204061 · Program database	653.34
6204010 · GoH Expenses	
6204013 · Picacio Shipping	2,223.01
6204014 · Picacio Airfare	362.60
6204021 · Hayes Airfare	150.40
6204011 · Robinson Travel	2,400.00
Total 6204010 · GoH Expenses	5,136.01
Total 6204000 · Programming Expenes	14,663.96
6208000 · Publications Expenses	
6208081 · Post Con Souvenir Book Shipping	4,113.20
6208073 · Newsletter paper & printer rent	1,121.22
6208072 · Paper	471.95
6208064 · Restaurant Guide	793.32
6208063 · Pocket Program	25,025.09
6208021 · PR1	1,726.57
6208031 · PR2	4,988.33
6208041 · PR 3	4,656.06
6208051 · PR 4	3,185.24
6208061 · Souvenir Book Printing	21,881.50
6208011 · Publications Software	1,033.64
6208000 · Publications Expenses - Other	22.40
Total 6208000 · Publications Expenses	69,018.52
6206000 · Finance Division	
6206075 · PAF - 2021	10,000.00
6206074 · PAF - NASFIC 2019	2,500.00
6206072 · PAF NewZealand	20,000.00
6206071 · PAF - Dublin	20,000.00
6206025 · RegOnline Fees	25,584.85
6206012 · Paypal Fees	8,511.11
6206013 · Square Fees	5,224.53
6206011 · Reg Credit Card Fees	41,874.33
6206031 · Badges & materials	10,676.28
6206040 · Ribbons	4,999.37
6206020 · Treasury Supplies	835.92

6206016 · Bank Charges	3,095.22
6206021 · Fictitious Business Name Filing	149.00
6206019 · SFSFC PO Box	307.50
6206030 · Registration Supplies	4,206.48
6206015 · Event Insurance	1,238.54
6206000 · Finance Division - Other	<u>301.65</u>
Total 6206000 · Finance Division	<u>159,504.78</u>
Total 6200000 · Convention Expenses	<u>1,461,828.41</u>
Total Expense	<u>1,461,828.41</u>
Net Income	<u><u>60,792.94</u></u>

Appendix C: Worldcon 76 Balance Sheet, March 18, 2002

	<u>Mar 18, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
11000 · Corporate Bank Accounts	
11100 · Worldcon 76	25,799.40
11110 · Money Market	61,820.68
11200 · Paypal	<u>3,567.49</u>
Total 11000 · Corporate Bank Accounts	<u>91,187.57</u>
Total Checking/Savings	<u>91,187.57</u>
Total Current Assets	91,187.57
Other Assets	
18600 · Other Assets	
18620 · Items paid for Corporation	1,534.19
18690 · Messner Reeves Retainer	<u>470.50</u>
Total 18600 · Other Assets	<u>2,004.69</u>
Total Other Assets	<u>2,004.69</u>
TOTAL ASSETS	<u><u>93,192.26</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
21000 · Meriwest Credit Card	<u>1,566.05</u>
Total Credit Cards	1,566.05
Other Current Liabilities	
26500 · Post Convention Pubs Shipping	60,000.00
26400 · MI Fund	
26420 · MI Travel	<u>4,638.20</u>
Total 26400 · MI Fund	4,638.20
26300 · LGBTQ Fund	<u>1,125.00</u>
Total Other Current Liabilities	<u>65,763.20</u>
Total Current Liabilities	<u>67,329.25</u>
Total Liabilities	67,329.25
Equity	
30000 · Opening Balance Equity	-474.45
31500 · Temp. Restricted Net Assets	-65,763.20
32000 · Unrestricted Net Assets	138,857.28
Net Income	<u>-46,756.62</u>
Total Equity	<u>25,863.01</u>
TOTAL LIABILITIES & EQUITY	<u><u>93,192.26</u></u>

Appendix D: Costume-Con 29 Income and Expense, April 1, 2021- March 18, 2022

	<u>Total</u>
Revenue	
5000 Membership	
5020 Pre-Con Adult	380.00
	\$
Total 5000 Membership	<u>380.00</u>
	\$
Total Revenue	<u>380.00</u>
	\$
Gross Profit	380.00
Expenditures	
6500 Operations	
65090 Bank Charges & Fees	
65092 Stripe Fee	35.20
	\$
Total 65090 Bank Charges & Fees	<u>35.20</u>
	\$
Total 6500 Operations	<u>35.20</u>
	\$
Total Expenditures	<u>35.20</u>
	\$
Net Operating Revenue	<u>344.80</u>
	\$
Net Revenue	344.80

Appendix E: Costume-Con 29 Balance Sheet, March 18, 2022

	<u>Total</u>
ASSETS	
Current Assets	
Bank Accounts	
1001 Checking	4,097.32
1020 Stripe	0.00
1030 Square - SFSFC Checking	0.00
	<u>0.00</u>
Total Bank Accounts	4,097.32
Other Current Assets	
1090 Square in SFSFC Checking	451.16
1095 Corp Expenses Pd thru CC39	160.00
1400 Doubletree Hotel Deposit	5,500.00
1950 Westercon 74 Holding	0.00
1990 Undeposited Funds	270.00
	<u>270.00</u>
Total Other Current Assets	6,381.16
	<u>0.00</u>
Total Current Assets	10,478.48
	<u>0.00</u>
TOTAL ASSETS	10,478.48
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable (A/P)	135.55
	<u>135.55</u>
Total Accounts Payable	135.55
Other Current Liabilities	
2100 Westercon 74 Funds in Checking	3,771.42
	<u>3,771.42</u>
Total Other Current Liabilities	3,771.42
	<u>0.00</u>
Total Current Liabilities	3,906.97
	<u>0.00</u>
Total Liabilities	3,906.97
Equity	
Retained Earnings	6,226.71
Net Revenue	344.80
	<u>344.80</u>
Total Equity	6,571.51
	<u>0.00</u>
TOTAL LIABILITIES AND EQUITY	10,478.48

Appendix F: Report of the New Zealand Agent Committee, March 19, 2022

During the last Tri-Quarter the committee did the following:

1. Forwarded copies of bank statements to the CoNZealand Finance Division.
2. Received funds transferred from the convention's account in New Zealand.
3. Paid donation to Capricon.
4. Facilitated the payment of CoNZealand expenses at Discon III.
5. Paid Mark Protection Committee dues.
6. Sent Pass-along funds to Chicon 8.

Next Steps

1. Make monthly financial reports to the CoNZealand operating committee.
2. Continue paying what bills remain that need to be paid in \$US.

Respectfully Submitted,

Randy Smith

Chair, ConZealand Agent Committee

Appendix G: CoNZealand Agent Committee Financial Report, March 19, 2022

Bank Balance – 11/20/2021 \$ 25,922.30

Income

Check from Worldcon 76 for Penguin/Random House ad.	\$ 550.00
ATM Fee Reversal	3.00
Wire transfer from New Zealand account	<u>109,988.00</u>
TOTAL INCOME	<u>\$110,541.00</u>

Expenses

Staff expenses related to Discon III	\$ 2,693.23
Mark Protection Dues	2,000.00
Postage	53.90
Donations to Capricorn	<u>15,000.00</u>
TOTAL EXPENSES	\$ <u>19,747.13</u>

Bank Balance—11/20/2021 \$ 116,716.17

Check not yet cleared

Pass-along Funds	Chicon 8	\$ 76,000.00
------------------	----------	--------------

Accounts Payable

Initial Start-up Funds	SFSFC	\$ 120.00
Postage	Randy Smith	8.95