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## San Francisco Science Fiction Conventions, Inc.

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A California Non-Profit Corporation recognized under IRC §501(c)(3)

☒ PO Box 61363 ❖ Sunnyvale CA 94088-1363 ❖ USA

☒ info@sfsfc.org ❖ <http://www.sfsfc.org>

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# Regular Meeting of Board of Directors Minutes

Saturday, July 26, 2025, Sunnyvale, California

## 1. Call to Order

The regular trimesterly meeting of the Board of Directors of SFSFC, Inc., met on Saturday, July 26, 2025, in the home of Cindy Scott, 969 Asilomar Terrace #6, Sunnyvale CA 94086-2438. The meeting was called to order at 11:10 AM Pacific Daylight Time, President Kevin Roche presiding and Secretary Kevin Standlee recording. Members present (\*by Zoom videoconference †*ex officio* non-voting director ‡director emeritus): Sean Bassett\*, Sandra Childress\*, Lisa Deutsch Harrigan\* (arrived 11:25 AM), Bruce Farr, Cheryl Morgan\*, Kevin Roche\*, Cindy Scott, Randy Smith\*, Kevin Standlee (Kayla Allen)\*, Andy Trembley, Lani Wong-Bassett\*. Members absent: David W. Clark‡, Christine Doyle, David Gallaher‡, Rina Weisman†, Tom Whitmore‡. Guests: Jax (PrideSpace Committee Finance head).

### 1.1. Membership Transfer

By unanimous consent, the Board transferred Kevin Standlee's membership in the Board and as Secretary to Kayla Allen.

## 2. Previous Minutes

The minutes of the March 15, 2025 Regular Meeting were approved by unanimous consent without meeting and are published on the corporation's website.

## 3. Officer Reports

### 3.1. President

The President had no report.

### 3.2. Treasurer

Treasurer Lisa Deutsch Harrigan reported. She sent an email to the Board email list on July 26, 2025:

BMO Checking \$1,157.31

Money Market \$5,945.21

I will be filing an extension for our taxes, because I am currently too busy with other groups' taxes.

### 3.3 Secretary

The corporate website is up to date but will be updated with the director change soon. Cheryl Morgan updated us on changes at Pair.com. The Secretary advised the board on how we were supporting Westercon.org

## 4. Standing Committee Reports

### 4.1. 2018 Worldcon Operating Committee

2018 Worldcon Operating Committee Chair Kevin Roche reported. Financial reports are attached. (See Appendices A-B.) At 11:23 AM the meeting went into Committee of the Whole, Mr. Trembley presiding, to discuss the 2018 Worldcon Operating Committee. At 11:30 AM, the Committee of the Whole rose and reported:

- We continue to prepare for the program book mailing, which is our final significant commitment. We have made progress on getting this accomplished. Kevin Roche, Cindy Scott, and Bruce Farr will meet soon to go over our next steps and start contacting those members who are entitled to copies.
- We need to consider closing out the SFSFC storage unit, which has everything left over from all our past conventions, mostly Worldcon 76. This should be done after we get the mailing done.

### 4.2. New Zealand 2020 Committee

Randy Smith reported. (See Appendices C-D.) There are still a few residual responsibilities left, including committee/staff/program participant reimbursements.

### 4.3 PrideSpace Committee

At 11:35 AM, the meeting went into Committee of the Whole, Ms. Scott presiding, to discuss the Pride Space Committee (PSC). At 11:55 AM, the Committee of the Whole rose and reported.

- PSC continues to communicate with Worldcon 2025 in Seattle about plans for a Pride Lounge event to be held there.
- PSC continues to discuss with New Zealand regarding a possible grant for funding PSC activities at Seattle.
- PSC continues to recruit new members.
- The Worldcon 76 Committee will donate \$1500 to the PSC.

The meeting recessed at 11:57 and reconvened at 12:06.

### 4.4 2026 World Fantasy Convention Committee

There was no report from the 2025 World Fantasy Convention Committee.

## 5. Special Committee Reports

### 5.1 Cosplay With Pride Committee

Mr. Bassett reported. The Committee had nothing to report and was continued until the next regular meeting by unanimous consent.

## 6. New Business

There was no new business.

## **7. Announcements/Future Meetings**

### **7.1. 2025 Meetings**

Dates for remaining meetings in 2025 were set for:

- Saturday, November 15, 2025
- Officer Elections: Saturday, November 15, 2025, following Regular Meeting if possible

Meetings are scheduled for 11:00 AM Pacific Time. As usual, these dates are subject to change as needed.

## **8. Adjournment**

By unanimous consent, the meeting adjourned at 12:12 PM.

Kayla Allen  
Secretary

*[Approved: November 12, 2025]*

## Appendix A: Worldcon 76 Balance Sheet, July 25, 2025

|                                              | <u>Jul 25,<br/>25</u>   |
|----------------------------------------------|-------------------------|
| <b>ASSETS</b>                                |                         |
| <b>Current Assets</b>                        |                         |
| <b>Checking/Savings</b>                      |                         |
| <b>11000 · Corporate Bank Accounts</b>       |                         |
| 11100 · Worldcon 76                          | 7,539.30                |
| 11110 · Money Market                         | <u>36,993.31</u>        |
| <b>Total 11000 · Corporate Bank Accounts</b> | <u>44,532.61</u>        |
| <b>Total Checking/Savings</b>                | <u>44,532.61</u>        |
| <b>Total Current Assets</b>                  | 44,532.61               |
| <b>Other Assets</b>                          |                         |
| <b>18600 · Other Assets</b>                  |                         |
| 18620 · Items paid for Corporation           | <u>4,200.33</u>         |
| <b>Total 18600 · Other Assets</b>            | <u>4,200.33</u>         |
| <b>Total Other Assets</b>                    | <u>4,200.33</u>         |
| <b>TOTAL ASSETS</b>                          | <u><u>48,732.94</u></u> |
| <b>LIABILITIES &amp; EQUITY</b>              |                         |
| <b>Liabilities</b>                           |                         |
| <b>Current Liabilities</b>                   |                         |
| <b>Credit Cards</b>                          |                         |
| 21000 · Meriwest Credit Card                 | <u>1,938.20</u>         |
| <b>Total Credit Cards</b>                    | 1,938.20                |
| <b>Other Current Liabilities</b>             |                         |
| 26500 · Post Convention Pubs Shipping        | 60,000.00               |
| 26400 · MI Fund                              |                         |
| 26420 · MI Travel                            | <u>4,638.20</u>         |
| <b>Total 26400 · MI Fund</b>                 | 4,638.20                |
| 26300 · LGBTQ Fund                           | <u>1,125.00</u>         |
| <b>Total Other Current Liabilities</b>       | <u>65,763.20</u>        |
| <b>Total Current Liabilities</b>             | <u>67,701.40</u>        |
| <b>Total Liabilities</b>                     | 67,701.40               |
| <b>Equity</b>                                |                         |
| 30000 · Opening Balance Equity               | -474.45                 |
| 31500 · Temp. Restricted Net Assets          | 65,763.20               |
| 32000 · Unrestricted Net Assets              | 51,104.95               |
| Net Income                                   | <u>-3,835.76</u>        |
| <b>Total Equity</b>                          | <u>18,968.46</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>        | <u><u>48,732.94</u></u> |

## Appendix B: Worldcon 76 Income & Expenses July 25, 2025

Aug 20, '16 - Jul 25,  
25

### Income

#### 4200000 · Convention Income

|                                         |           |
|-----------------------------------------|-----------|
| 4290010 · Rewards Points Cash           | 1,550.00  |
| 4290100 · Sponsorships                  | 150.00    |
| 4290200 · Hotel Rebates                 | 82,110.00 |
| 428600 · Extra Hugo Trophies            | 1,575.00  |
| 428500 · Mobie Rentals                  | 10,897.50 |
| 4290400 · Garage Sale                   | 1,325.47  |
| 4290300 · Sales to Members License Fees | 5,197.08  |

#### 4210000 · Adult Attending

|                                           |            |
|-------------------------------------------|------------|
| 4210002 · 1 day memberships - fri-sun     | 560.00     |
| 4210001 · Adult Att                       | 598,807.52 |
| 4210010 · Adult installment payments      | 63,494.70  |
| 4210100 · Adult Att - Voter Upgrade       | 82,910.00  |
| 4210200 · Adult Att - PS & Voter upgrade  | 11,150.00  |
| 4210300 · Adult Att - PS/no vote upgrade  | 7,910.00   |
| 4210400 · Adult Att - Friend no vote      | 1,426.45   |
| 4210500 · Adult Att - Pre Oppose Upgrade  | 280.00     |
| 4210600 · Active Duty/First Responder Att | 1,015.00   |
| 4210700 · Staff Membership                | 12,300.00  |
| 4210000 · Adult Attending - Other         | 165,298.25 |

Total 4210000 · Adult Attending 945,151.92

#### 4230000 · YA Attending

|                           |          |
|---------------------------|----------|
| 4230100 · YA Attending    | 7,795.00 |
| 4230200 · YA Vote Upgrade | 160.00   |

Total 4230000 · YA Attending 7,955.00

4240000 · Child Attending 4,965.00

#### 4250000 · Supporting

|                                  |           |
|----------------------------------|-----------|
| 4250010 · Supporting memberships | 73,820.00 |
| 4250100 · Site Selection Fees    | 53,280.00 |

Total 4250000 · Supporting 127,100.00

#### 4260100 · Dealers' Room Deposits

|                                          |           |
|------------------------------------------|-----------|
| 4260112 · Power for dealer's space       | 120.00    |
| 4260110 · Dealers' room space payment    | 75,475.00 |
| 4260111 · Dealer Room Deposit Refunds    | -2,000.00 |
| 4260100 · Dealers' Room Deposits - Other | 21,885.00 |

Total 4260100 · Dealers' Room Deposits 95,480.00

4260200 · Creator's Alley 2,057.35

4260201 · Art Show Sales 22,456.72

#### 4260500 · Advertising

|                                     |           |
|-------------------------------------|-----------|
| 4260550 · Souvenir Book Advertising | 18,469.92 |
|-------------------------------------|-----------|

|                                             |                     |
|---------------------------------------------|---------------------|
| 4260500 · Advertising - Other               | 3,215.00            |
| <b>Total 4260500 · Advertising</b>          | <b>21,684.92</b>    |
| <b>4270000 · Donations and Grants</b>       |                     |
| <b>4270700 · Charity Donations</b>          |                     |
| 4270720 · TAFF/DUFF donations               | 1,901.50            |
| 4270710 · Alzheimer's Association           | 13,232.97           |
| <b>Total 4270700 · Charity Donations</b>    | <b>15,134.47</b>    |
| 4270600 · SYFY sponsorship                  | 3,000.00            |
| 4270500 · Google Sponsorship                | 45,000.00           |
| 4270100 · General Donations                 | 5,703.52            |
| 4270101 · Reg Fee Payment                   | 9,407.50            |
| 4270102 · Staff shirt payments              | 1,741.70            |
| <b>4270200 · Passalong Funds</b>            |                     |
| 4270203 · Helsinki                          | 13,511.20           |
| 4270201 · Sasquan                           | 28,395.00           |
| 4270202 · MAC2                              | 33,000.00           |
| <b>Total 4270200 · Passalong Funds</b>      | <b>74,906.20</b>    |
| <b>4270900 · Mexicanx donations</b>         |                     |
| 4270910 · Mexicanx Membership donations     | 6,080.00            |
| 4270920 · Mexicanx Initiative Travel Fund   | 16,124.19           |
| <b>Total 4270900 · Mexicanx donations</b>   | <b>22,204.19</b>    |
| <b>4270930 · LGBTQ Initiative Donations</b> | <b>6,563.00</b>     |
| <b>Total 4270000 · Donations and Grants</b> | <b>183,660.58</b>   |
| <b>428000 · Tours</b>                       |                     |
| 428400 · BrewBike Tour                      | 262.00              |
| 428100 · Winchester Tours                   | 1,260.00            |
| 428200 · SLAC Tours                         | 1,000.00            |
| 428300 · SV Loop Tour                       | 1,367.50            |
| 428000 · Tours - Other                      | 2,276.00            |
| <b>Total 428000 · Tours</b>                 | <b>6,165.50</b>     |
| <b>4290000 · Interest Income</b>            | <b>1,311.94</b>     |
| <b>Total 4200000 · Convention Income</b>    | <b>1,520,793.98</b> |
| <b>Total Income</b>                         | <b>1,520,793.98</b> |
| <b>Gross Profit</b>                         | <b>1,520,793.98</b> |
| <b>Expense</b>                              |                     |
| <b>6200000 · Convention Expenses</b>        |                     |
| <b>6205000 · Tech</b>                       |                     |
| 6205064 · Tech crash rooms                  | 373.72              |
| 6205066 · Tech Misc                         | 5,576.36            |
| 6205062 · Tech Transportation               | 9,363.14            |
| 6205025 · Main Stage Equipment              | 239.61              |
| 6205056 · Program Power                     | 4,428.00            |
| 6205045 · Callahan's Power                  | 2,280.00            |

|                                             |                   |
|---------------------------------------------|-------------------|
| 6205037 · 2nd stage power                   | 680.00            |
| 6205029 · Main Stage Power                  | 2,598.00          |
| 6205000 · Tech - Other                      | <u>170,000.00</u> |
| <b>Total 6205000 · Tech</b>                 | <b>195,538.83</b> |
| <b>6203000 · Exhibits Expenses</b>          |                   |
| 6203028 · Art show truck from LA            | 2,591.81          |
| 6203025 · Art Show Lighting                 | 360.00            |
| 6203015 · Curated Exhibits printing & sup   | 124.23            |
| 6203081 · Cospitality                       | 215.42            |
| 6203014 · Curated Exhibits Truck & Travel   | 1,745.10          |
| 6203041 · Costume Exhibit                   | 417.41            |
| 6203011 · Cartographer                      | 14.58             |
| 6203031 · Dealers room power                | 3,260.00          |
| 6203026 · Art Show power drops              | 4,890.00          |
| 6203019 · Power cord and strip rental       | 250.00            |
| 6203018 · Power                             | 3,354.00          |
| 6203024 · Art Show expenses                 | 2,487.96          |
| 6203030 · Dealers room expense              |                   |
| 6203033 · Dealer Room SWAG bags             | 289.13            |
| 6203030 · Dealers room expense - Other      | <u>-150.00</u>    |
| <b>Total 6203030 · Dealers room expense</b> | <b>139.13</b>     |
| 6203051 · Fanzine Lounge Expenses           | 377.52            |
| 6203022 · Children's play area              | 167.14            |
| 6203071 · Callahan's Decorations            | 2,393.25          |
| 6203016 · Curated Exhibits Misc             | <u>1,393.17</u>   |
| <b>Total 6203000 · Exhibits Expenses</b>    | <b>24,180.72</b>  |
| <b>6213000 · Member Services Expenses</b>   |                   |
| 6213086 · Friday BrewBike tour              | 266.00            |
| 6213080 · Tours Misc                        | 260.27            |
| 6213042 · Mobie hire convention funded      | 1,591.19          |
| 6213041 · Mobie Hire Passthrough            | 16,350.00         |
| 6213061 · Volunteers Misc                   | 33.67             |
| 6213088 · Tours ground transportation       | 4,539.00          |
| 6213021 · Obmusdman expenses                | 79.34             |
| 6213016 · Business Cards                    | 39.87             |
| 6213062 · Staff Shirt Expense               | 9,378.94          |
| 6213091 · Storage                           | 68,687.82         |
| 6213085 · CHM Tour                          | 140.00            |
| 6213084 · San Jose Brew Bike Wed 8/15       | 330.00            |
| 6213083 · Winchester 8/17                   | 729.00            |
| 6213082 · Winchester Tour 8/14              | 308.00            |
| 6213044 · ASL & CART for Hugos              | 11,956.26         |
| 6213701 · Signs                             | 3,245.82          |
| 6213031 · Childcare Expense                 | <u>13,093.50</u>  |

|                                                   |                   |
|---------------------------------------------------|-------------------|
| <b>Total 6213000 · Member Services Expenses</b>   | 131,028.68        |
| <b>6202000 · Events Expenses</b>                  |                   |
| 6202016 · Hugo Program                            | 3,026.23          |
| 6202008 · Masquerade Judges Dinner                | 182.80            |
| 6202004 · Masquerade Green Room Exp               | 332.68            |
| 6202001 · Opening Cermonies                       | 693.09            |
| 6202029 · MPLC                                    | 2,500.00          |
| 6202043 · SF Short Film Festival                  | 1,800.00          |
| 6202026 · License Fees                            |                   |
| 6202028 · BMI License                             | 320.00            |
| 6202027 · ASCAP License Fees                      | 747.00            |
| <b>Total 6202026 · License Fees</b>               | <u>1,067.00</u>   |
| <b>Total 6202000 · Events Expenses</b>            | 9,601.80          |
| <b>6201000 · Chair's Office</b>                   |                   |
| 6201076 · Membership reimbursements               | 341.00            |
| 6201024 · MexicanX Travel Fund Expense            | 10,200.00         |
| 6201027 · Charity Auction donation                | 15,000.00         |
| 6201026 · Mexicanx Reception                      | 1,285.99          |
| 6201041 · Fairy Godfather Misc                    | 1,505.70          |
| 6201025 · LGBTQ Reception                         | 85.39             |
| 6201063 · GoH Welcome Food Event                  | 986.89            |
| 6201015 · Legal Fees                              | 162,037.72        |
| 6201010 · Staff Meeting Expense                   | 17,178.41         |
| 6201011 · Meals and Entertainment                 | 313.15            |
| 6201064 · Staff Food Coupons                      | 107.52            |
| 6201020 · Chair's Fund                            | 731.44            |
| <b>Total 6201000 · Chair's Office</b>             | <u>209,773.21</u> |
| <b>6207000 · Promotions &amp; Publicity</b>       |                   |
| 6207040 · Domain Registration                     | 1,775.01          |
| 6207015 · Lanyards for LTUE                       | 568.80            |
| 6207012 · Party Room                              | 2,805.62          |
| 6207022 · Helsinki banners and flyers             | 878.07            |
| 6207021 · Flyers                                  | 6,247.84          |
| 6207023 · Table Decorations                       | 1,734.17          |
| 6207011 · Sponsorship at Other Convention         | 1,332.65          |
| 6207014 · Tips and Misc Party Expenses            | 961.93            |
| 6207013 · Party Supplies                          | 11,430.87         |
| 6207016 · Online Advertising                      | 9.70              |
| 6207010 · Ads in Other Program Books              | 1,608.22          |
| <b>Total 6207000 · Promotions &amp; Publicity</b> | <u>29,352.88</u>  |
| <b>6210000 · Facilities</b>                       |                   |
| 6210080 · Fairmont rooms on master                | 11,070.00         |
| 6210062 · Robinson Suite                          | 1,530.00          |
| 6210057 · De Anza Attrition                       | 10,183.38         |

|                                             |                   |
|---------------------------------------------|-------------------|
| 6210069 · ASFA Suite Rental                 | 1,381.50          |
| 6210068 · SFWA Suite Rental                 | 6,433.95          |
| 6210056 · Party Maven                       | 306.37            |
| 6210070 · Gratuities                        | 172.09            |
| 6210054 · Attrition - Fairmont              | 29,191.24         |
| 6210055 · Marriott Estimate                 | 28,660.64         |
| 6210013 · Decorator Furniture               | 1,800.93          |
| 6210014 · Decorator Misc                    | 120,466.20        |
| 6210021 · Basic Hire                        | 271,575.62        |
| 6210000 · Facilities - Other                | 90,200.05         |
| <b>Total 6210000 · Facilities</b>           | <b>572,971.97</b> |
| <b>6212000 · Operations Expense</b>         |                   |
| 6212031 · Truck rental                      | 2,405.93          |
| 6212018 · Communications (Radios)           | 1,241.38          |
| 6212017 · Communications (Phones)           | 134.57            |
| 6212014 · Computer Rental                   | 3,632.34          |
| 6212011 · Office Supplies                   | 8,032.59          |
| <b>Total 6212000 · Operations Expense</b>   | <b>15,446.81</b>  |
| <b>6209000 · WSFS Expenses</b>              |                   |
| 6209013 · MPC Dues                          | 3,906.00          |
| 6209035 · Hugo Trophy Shipping              | 780.94            |
| 6209030 · Hugo Rockets                      | 172.50            |
| 6209034 · Hugo award shipping boxes for w   | 205.10            |
| 6209031 · Retro Hugo Rockets & Bases        | 1,317.63          |
| 6209021 · Site Selection Expenses           | 179.79            |
| 6209038 · Hugo Nominee Pins                 | 6,562.71          |
| 6209032 · Hugo Bases                        | 10,510.40         |
| 6209036 · Hugo mailing list expenses        | 740.81            |
| 6209000 · WSFS Expenses - Other             | 36.67             |
| <b>Total 6209000 · WSFS Expenses</b>        | <b>24,412.55</b>  |
| <b>6211000 · Hospitality Expenses</b>       |                   |
| 6211028 · Consuite Food                     | 14,574.74         |
| 6211030 · Staff Lounge Food                 | 594.56            |
| 6211026 · SFWA Suite Supplies               | 1,403.73          |
| 6211061 · Teen Lounge Misc                  | 482.14            |
| 6211025 · Refrigerator Rental               | 27.79             |
| 6211021 · ConSuite Corkage Buyout           | 15,937.75         |
| 6211011 · Helsinki Hugo Losers Party        | 8,317.09          |
| 6211024 · ConSuite Kitchen/Serving Equip    | 3,000.00          |
| <b>Total 6211000 · Hospitality Expenses</b> | <b>44,337.80</b>  |
| <b>6204000 · Programming Expenses</b>       |                   |
| 6204051 · Children's Activities             | 993.45            |
| 6204022 · Hayes Per Diem                    | 750.00            |
| 6204019 · Pettinger Per Diem                | 750.00            |

|                                           |           |
|-------------------------------------------|-----------|
| 6204017 · Quinn Per Diem                  | 750.00    |
| 6204015 · Picacio Per Diem                | 750.00    |
| 6204012 · Spider Per Diem                 | 750.00    |
| 6204023 · GoH Gifts                       | 437.83    |
| 6204080 · Robot Obstacle Course           | 600.00    |
| 6204030 · Program Ops                     | 250.99    |
| 6204018 · Pettinger Travel                | 2,201.82  |
| 6204025 · NASA Guest Travel               | 640.52    |
| 6204061 · Program database                | 653.34    |
| 6204010 · GoH Expenses                    |           |
| 6204013 · Picacio Shipping                | 2,223.01  |
| 6204014 · Picacio Airfare                 | 362.60    |
| 6204021 · Hayes Airfare                   | 150.40    |
| 6204011 · Robinson Travel                 | 2,400.00  |
|                                           | <hr/>     |
| Total 6204010 · GoH Expenses              | 5,136.01  |
| Total 6204000 · Programming Expenses      | 14,663.96 |
| 6208000 · Publications Expenses           |           |
| 6208081 · Post Con Souvenir Book Shipping | 4,113.20  |
| 6208073 · Newsletter paper & printer rent | 1,121.22  |
| 6208072 · Paper                           | 471.95    |
| 6208064 · Restaurant Guide                | 793.32    |
| 6208063 · Pocket Program                  | 25,025.09 |
| 6208021 · PR1                             | 1,726.57  |
| 6208031 · PR2                             | 4,988.33  |
| 6208041 · PR 3                            | 4,656.06  |
| 6208051 · PR 4                            | 3,185.24  |
| 6208061 · Souvenir Book Printing          | 21,881.50 |
| 6208011 · Publications Software           | 1,033.64  |
| 6208000 · Publications Expenses - Other   | 22.40     |
|                                           | <hr/>     |
| Total 6208000 · Publications Expenses     | 69,018.52 |
| 6206000 · Finance Division                |           |
| 6206076 · Chicon 8                        | 5,000.00  |
| 6206075 · PAF - 2021                      | 10,000.00 |
| 6206074 · PAF - NASFIC 2019               | 2,500.00  |
| 6206072 · PAF NewZealand                  | 20,000.00 |
| 6206071 · PAF - Dublin                    | 20,000.00 |
| 6206025 · RegOnline Fees                  | 25,584.85 |
| 6206012 · Paypal Fees                     | 8,511.11  |
| 6206013 · Square Fees                     | 5,224.53  |
| 6206011 · Reg Credit Card Fees            | 41,874.33 |
| 6206031 · Badges & materials              | 10,676.28 |
| 6206040 · Ribbons                         | 4,999.37  |
| 6206020 · Treasury Supplies               | 835.92    |
| 6206016 · Bank Charges                    | 3,095.22  |

|                                           |                         |
|-------------------------------------------|-------------------------|
| 6206021 · Fictitious Business Name Filing | 149.00                  |
| 6206019 · SFSFC PO Box                    | 307.50                  |
| 6206030 · Registration Supplies           | 4,206.48                |
| 6206015 · Event Insurance                 | 1,238.54                |
| 6206000 · Finance Division - Other        | <u>301.65</u>           |
| Total 6206000 · Finance Division          | <u>164,504.78</u>       |
| Total 6200000 · Convention Expenses       | <u>1,504,832.51</u>     |
| Total Expense                             | <u>1,504,832.51</u>     |
| Net Income                                | <u><u>15,961.47</u></u> |

## **Appendix C: Report of the New Zealand Agent Committee, March 15, 2025**

During the last Tri-Quarter the committee did the following:

1. Forwarded copies of bank statements to the CoNZealand Finance Division.
2. Inquired as to why we had not yet started processing reimbursements for program participants and volunteers and received the following reply from Andrew Adams, the CoNZealand Finance Division Head:
  - a. I'm blocked at getting a suitable email alias set up on conzealand.nz to send the messages and receive the replies. If I don't get this soon I'll have to look at alternatives such as using my own CNZ address and setting up forwarding to a staffer helping with comms. Not ideal but better than any alternative.

### Next Steps

1. Make monthly financial reports to the CoNZealand operating committee.
2. Continue paying what bills remain that need to be paid in \$US.
3. Begin processing membership reimbursements for program participants and volunteers.

Respectfully Submitted,

Randy Smith

Chair, ConZealand Agent Committee

**Appendix D: New Zealand Agent Committee Financial Report, March 15, 2025**

Bank Balance – 3/15/25 \$ 39,098.56

Service Charge for Electronic Funds Transfer 2.50

Bank Balance—3/15/25 \$ 39,096.06

Account Payable

Start-Up Expenses SFSFC \$ 120.00