



San Francisco Science Fiction Conventions, Inc.

A California Non-Profit Corporation recognized under IRC §501(c)(3)

☒ PO Box 61363 ❖ Sunnyvale CA 94088-1363 ❖ USA

☒ info@sfsfc.org ❖ <http://www.sfsfc.org>

Regular Meeting of Board of Directors Minutes

Saturday, November 15, 2025, Sunnyvale, California

1. Call to Order

The regular trimesterly meeting of the Board of Directors of SFSFC, Inc., met on Saturday, November 15, 2025, in the home of Cindy Scott, 969 Asilomar Terrace #6, Sunnyvale CA 94086-2438. The meeting was called to order at 11:10 AM Pacific Standard Time, President Kevin Roche presiding and Secretary Kayla Allen recording. Members present (*by Zoom videoconference †*ex officio* non-voting director ‡director emeritus): Sean Bassett* (arrived 12:35 PM), Kayla Allen*, Sandra Childress*, Christine Doyle*, Lisa Deutsch Harrigan*, Bruce Farr*, Cheryl Morgan*, Kevin Roche*, Cindy Scott, Randy Smith*, Andy Trembley*, Rina Weisman†* (left 12:34 PM), Lani Wong-Bassett* (arrived 12:35 PM). Members absent: David W. Clark‡, David Gallaher‡, Tom Whitmore‡. Guests: None

1.1. Board Membership

The Secretary discovered while preparing the agenda for this meeting that we had inadvertently not held an election for Seat 5, which expired at the end of 2024 and had been held by Lani Wong-Bassett. Clearly, this was completely unintentional, as she continued to participate as a director at our subsequent meetings throughout the year. Ms. Allen moved that we retroactively acknowledge Ms. Wong-Bassett's election to Seat 5 effective January 1, 2025 and expiring December 31, 2027. This motion was adopted by unanimous consent.

2. Previous Minutes

The minutes of the July 26, 2025 Regular Meeting were approved by unanimous consent without meeting and are published on the corporation's website.

3. Officer Reports

3.1. President

The President had no report.

3.2. Treasurer

Treasurer Lisa Deutsch Harrigan reported. Our corporate financial position has not changed since the last report. We will have our required filings done before the extended deadline in February.

"ConJosé," "ConFrancisco," and the SFSFC bridge-map logo are service marks of San Francisco Science Fiction Conventions, Inc., a California non-profit corporation recognized as tax-exempt under IRC §501(c)(3). "Worldcon," "World Science Fiction Convention," "WSFS," "World Science Fiction Society," "NASFiC," "Hugo Award," and the distinctive design of the Hugo Award rocket are registered service marks of the World Science Fiction Society, an unincorporated literary society. "Westercon" is a registered service mark of the Los Angeles Science Fantasy Society, Inc. "Costume-Con" is a registered service mark of Karen Schnaubelt.

3.3 Secretary

The corporate website is up to date but will be updated with the director changes soon.

3.3.1. Costume-Con 39 Website/Older Websites

Ms. Doyle asked what we should do about the CC39 website. Ms. Morgan suggested that we turn off commenting on the site globally. There was discussion of how to archive our older conventions' sites. Various members made suggestions and they will follow up on chasing down ideas. Mr. Smith suggested that we develop a general policy for doing something with older sites.

3.3.2 Pair.Com Changes/Mailing List Issues

Cheryl Morgan updated us on changes at Pair.com. They are discontinuing PairList, the Mailman-based email list system we have used for the SFSFC Board of Directors list and other mailing lists. Ms. Moran and Ms. Allen reviewed our other mailing lists and determined that they were obsolete and we deleted them, but we do need some sort of solution for the Board of Directors. The board discussed options for moving to Google Workspace. To facilitate this, the Secretary appointed Andy Trembley as an additional Assistant Secretary for the remainder of 2025.

3.3.2 CleanTalk

The board authorized renewing our CleanTalk anti-spam subscription for three years for not more than \$200. The Secretary will make this happen.

3.3.4 Statement of Information

Ms. Scott reported that she has filed with the California Secretary of State to put Ms. Allen's name into the state's records.

4. Standing Committee Reports

4.1. 2018 Worldcon Operating Committee

2018 Worldcon Operating Committee Chair Kevin Roche reported. Financial reports are attached. (See Appendices A-B.) At 11:42 AM the meeting went into Committee of the Whole, Ms. Doyle presiding, to discuss the 2018 Worldcon Operating Committee. At 11:52 AM, the Committee of the Whole rose and reported:

- We continue to prepare for the program book mailing, which is our final significant commitment. We have made significant progress on getting this accomplished. We sent messages to the people who were due copies of our publications. That survey has closed, and only about 50 people want paper copies, which we do have. We hope to have the paper mailing done by the next regular Board meeting. After that is done, we should be able to dispose of our remaining copies of publications. We have reduced our budget reserve against the mailing due to the lower number of requests.
- We need to consider closing out the SFSFC storage unit, which has everything left over from all our past conventions, mostly Worldcon 76. This should be done after we get the mailing done.

4.2. New Zealand 2020 Committee

Randy Smith reported. (See Appendices C-D.) There are still a few residual responsibilities left, including committee/staff/program participant reimbursements.

4.3 PrideSpace Committee

At 11:54 AM, the meeting went into Committee of the Whole, Ms. Scott presiding, to discuss the Pride Space Committee (PSC). At 12:05 PM, the Committee of the Whole rose and reported.

- We had a very successful event at Worldcon Seattle 2025.
- Plans for LACon V (2026 Worldcon) are currently undefined.
- PSC continues to recruit new members.

4.4 2026 World Fantasy Convention Committee

At 12:06 PM, the meeting went into Committee of the Whole, Ms. Scott presiding, to discuss the 2026 World Fantasy Convention. At 12:24 PM, the Committee of the whole rose and reported:

- The convention currently has four announced Guests of Honor and hopes to add additional Guests, resources permitting.
- Memberships continue to drift in, but we saw no large influx at either Worldcon Seattle 2025 or WFC 2025 Brighton.
- Recruitment for members from outside of the USA is proving to be challenging due to the current international situation.
- We made a small presentation at the conclusion of the 2025 World Fantasy Banquet and Awards.
- We will soon start doing more detailed planning with our host hotel for our facilities usage. Things are about to get very busy.
- The committee would like to ask directors to be more vigilant about responding to questions from the committee.
- We will have a presence at Loscon, Boskone, ReaderCon, ArmadilloCon, ICFA, the Nebula Awards weekend, and LACon V (2025 Worldcon Anaheim).

5. Special Committee Reports

5.1 Cosplay With Pride Committee

At 12:25 PM, the meeting went into Committee of the Whole, Ms. Scott presiding, to discuss the Cosplay With Pride Committee. At 12:29 PM, the Committee of the Whole rose and reported.

- The committee leadership has recently faced significant personal challenges, but there is still interest in improving the group's formal structure.
- The Committee of the Whole moves that the CWP Committee be continued.

The motion from the Committee of whole was adopted, and the CWP Committee was continued until the next regular meeting.

Ms. Weisman left at 12:34 PM.

6. New Business

Director Elections for 3-year Terms Commencing January 1, 2026

The terms of Sean Bassett, Randy Smith, Sandra Childress, and a Vacant seat expire at the end of 2025.

Mr. Bassett and Ms. Wong-Basset joined at 12:35 PM.

On a motion by Ms. Doyle, the Vacant seat was eliminated, and the seats on the board were renumbered accordingly.

By unanimous consent, Sean Bassett, Randy Smith, Sandra Childress were elected for three-year terms commencing January 1, 2026.

7. Announcements/Future Meetings

7.1. 2026 Meetings

Dates for remaining meetings in 2025 were set for:

- March 21, 2026
- July 18, 2026
- November 21, 2026 (Director and Officer elections)

Meetings are scheduled for 11:00 AM Pacific Time. As usual, these dates are subject to change as needed.

8. Adjournment

By unanimous consent, the meeting adjourned at 12:38 PM. A meeting of directors-elect for the purpose of electing officers for the year commencing January 1, 2026 was held immediately after this meeting.

Kayla Allen
Secretary

[Approved: December 1, 2025]

Appendix A: Worldcon 76 Balance Sheet, November 14, 2025

	<u>Nov 14, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
11000 · Corporate Bank Accounts	
11100 · Worldcon 76	1,756.90
11110 · Money Market	<u>37,027.34</u>
Total 11000 · Corporate Bank Accounts	<u>38,784.24</u>
Total Checking/Savings	<u>38,784.24</u>
Total Current Assets	38,784.24
Other Assets	
18600 · Other Assets	
18620 · Items paid for Corporation	<u>4,501.32</u>
Total 18600 · Other Assets	<u>4,501.32</u>
Total Other Assets	<u>4,501.32</u>
TOTAL ASSETS	<u><u>43,285.56</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
21000 · Meriwest Credit Card	<u>2,117.19</u>
Total Credit Cards	2,117.19
Other Current Liabilities	
26500 · Post Convention Pubs Shipping	10,000.00
26400 · MI Fund	
26420 · MI Travel	<u>4,638.20</u>
Total 26400 · MI Fund	4,638.20
26300 · LGBTQ Fund	<u>1,125.00</u>
Total Other Current Liabilities	<u>15,763.20</u>
Total Current Liabilities	<u>17,880.39</u>
Total Liabilities	17,880.39
Equity	
30000 · Opening Balance Equity	-474.45
31500 · Temp. Restricted Net Assets	15,763.20
32000 · Unrestricted Net Assets	51,104.95
Net Income	<u>-9,462.13</u>
Total Equity	<u>25,405.17</u>
TOTAL LIABILITIES & EQUITY	<u><u>43,285.56</u></u>

Appendix B: Worldcon 76 Income & Expenses July 25, 2025

Aug 20, '16 - Nov 14,
25

Income**4200000 · Convention Income**

4290010 · Rewards Points Cash	1,550.00
4290100 · Sponsorships	150.00
4290200 · Hotel Rebates	82,110.00
428600 · Extra Hugo Trophies	1,575.00
428500 · Mobie Rentals	10,897.50
4290400 · Garage Sale	1,325.47
4290300 · Sales to Members License Fees	5,197.08

4210000 · Adult Attending

4210002 · 1 day memberships - fri-sun	560.00
4210001 · Adult Att	598,807.52
4210010 · Adult installment payments	63,494.70
4210100 · Adult Att - Voter Upgrade	82,910.00
4210200 · Adult Att - PS & Voter upgrade	11,150.00
4210300 · Adult Att - PS/no vote upgrade	7,910.00
4210400 · Adult Att - Friend no vote	1,426.45
4210500 · Adult Att - Pre Oppose Upgrade	280.00
4210600 · Active Duty/First Responder Att	1,015.00
4210700 · Staff Membership	12,300.00
4210000 · Adult Attending - Other	165,298.25

Total 4210000 · Adult Attending	945,151.92
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4230000 · YA Attending

4230100 · YA Attending	7,795.00
4230200 · YA Vote Upgrade	160.00

Total 4230000 · YA Attending	7,955.00
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4240000 · Child Attending	4,965.00
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4250000 · Supporting

4250010 · Supporting memberships	73,820.00
4250100 · Site Selection Fees	53,280.00

Total 4250000 · Supporting	127,100.00
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4260100 · Dealers' Room Deposits

4260112 · Power for dealer's space	120.00
4260110 · Dealers' room space payment	75,475.00
4260111 · Dealer Room Deposit Refunds	-2,000.00
4260100 · Dealers' Room Deposits - Other	21,885.00

Total 4260100 · Dealers' Room Deposits	95,480.00
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4260200 · Creator's Alley	2,057.35
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4260201 · Art Show Sales	22,456.72
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4260500 · Advertising

4260550 · Souvenir Book Advertising	18,469.92
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4260500 · Advertising - Other	3,215.00
Total 4260500 · Advertising	21,684.92
4270000 · Donations and Grants	
4270700 · Charity Donations	
4270720 · TAFF/DUFF donations	1,901.50
4270710 · Alzheimer's Association	13,232.97
Total 4270700 · Charity Donations	15,134.47
4270600 · SYFY sponsorship	3,000.00
4270500 · Google Sponsorship	45,000.00
4270100 · General Donations	5,703.52
4270101 · Reg Fee Payment	9,407.50
4270102 · Staff shirt payments	1,741.70
4270200 · Passalong Funds	
4270203 · Helsinki	13,511.20
4270201 · Sasquan	28,395.00
4270202 · MAC2	33,000.00
Total 4270200 · Passalong Funds	74,906.20
4270900 · Mexicanx donations	
4270910 · Mexicanx Membership donations	6,080.00
4270920 · Mexicanx Initiative Travel Fund	16,124.19
Total 4270900 · Mexicanx donations	22,204.19
4270930 · LGBTQ Initiative Donations	6,563.00
Total 4270000 · Donations and Grants	183,660.58
428000 · Tours	
428400 · BrewBike Tour	262.00
428100 · Winchester Tours	1,260.00
428200 · SLAC Tours	1,000.00
428300 · SV Loop Tour	1,367.50
428000 · Tours - Other	2,276.00
Total 428000 · Tours	6,165.50
4290000 · Interest Income	1,345.97
Total 4200000 · Convention Income	1,520,828.01
Total Income	1,520,828.01
Gross Profit	1,520,828.01
Expense	
6200000 · Convention Expenses	
6205000 · Tech	
6205064 · Tech crash rooms	373.72
6205066 · Tech Misc	5,576.36
6205062 · Tech Transportation	9,363.14
6205025 · Main Stage Equipment	239.61
6205056 · Program Power	4,428.00
6205045 · Callahan's Power	2,280.00

6205037 · 2nd stage power	680.00
6205029 · Main Stage Power	2,598.00
6205000 · Tech - Other	<u>170,000.00</u>
Total 6205000 · Tech	195,538.83
6203000 · Exhibits Expenses	
6203028 · Art show truck from LA	2,591.81
6203025 · Art Show Lighting	360.00
6203015 · Curated Exhibits printing & sup	124.23
6203081 · Cospitality	215.42
6203014 · Curated Exhibits Truck & Travel	1,745.10
6203041 · Costume Exhibit	417.41
6203011 · Cartographer	14.58
6203031 · Dealers room power	3,260.00
6203026 · Art Show power drops	4,890.00
6203019 · Power cord and strip rental	250.00
6203018 · Power	3,354.00
6203024 · Art Show expenses	2,487.96
6203030 · Dealers room expense	
6203033 · Dealer Room SWAG bags	289.13
6203030 · Dealers room expense - Other	<u>-150.00</u>
Total 6203030 · Dealers room expense	139.13
6203051 · Fanzine Lounge Expenses	377.52
6203022 · Children's play area	167.14
6203071 · Callahan's Decorations	2,393.25
6203016 · Curated Exhibits Misc	<u>1,393.17</u>
Total 6203000 · Exhibits Expenses	24,180.72
6213000 · Member Services Expenses	
6213086 · Friday BrewBike tour	266.00
6213080 · Tours Misc	260.27
6213042 · Mobie hire convention funded	1,591.19
6213041 · Mobie Hire Passthrough	16,350.00
6213061 · Volunteers Misc	33.67
6213088 · Tours ground transportation	4,539.00
6213021 · Obmusdman expenses	79.34
6213016 · Business Cards	39.87
6213062 · Staff Shirt Expense	9,378.94
6213091 · Storage	72,848.22
6213085 · CHM Tour	140.00
6213084 · San Jose Brew Bike Wed 8/15	330.00
6213083 · Winchester 8/17	729.00
6213082 · Winchester Tour 8/14	308.00
6213044 · ASL & CART for Hugos	11,956.26
6213701 · Signs	3,245.82
6213031 · Childcare Expense	<u>13,093.50</u>

Total 6213000 · Member Services Expenses	135,189.08
6202000 · Events Expenses	
6202016 · Hugo Program	3,026.23
6202008 · Masquerade Judges Dinner	182.80
6202004 · Masquerade Green Room Exp	332.68
6202001 · Opening Cermonies	693.09
6202029 · MPLC	2,500.00
6202043 · SF Short Film Festival	1,800.00
6202026 · License Fees	
6202028 · BMI License	320.00
6202027 · ASCAP License Fees	747.00
Total 6202026 · License Fees	<u>1,067.00</u>
Total 6202000 · Events Expenses	9,601.80
6201000 · Chair's Office	
6201076 · Membership reimbursements	341.00
6201024 · MexicanX Travel Fund Expense	10,200.00
6201027 · Charity Auction donation	15,000.00
6201026 · Mexicanx Reception	1,285.99
6201041 · Fairy Godfather Misc	1,505.70
6201025 · LGBTQ Reception	85.39
6201063 · GoH Welcome Food Event	986.89
6201015 · Legal Fees	162,037.72
6201010 · Staff Meeting Expense	17,178.41
6201011 · Meals and Entertainment	313.15
6201064 · Staff Food Coupons	107.52
6201020 · Chair's Fund	731.44
Total 6201000 · Chair's Office	<u>209,773.21</u>
6207000 · Promotions & Publicity	
6207040 · Domain Registration	1,775.01
6207015 · Lanyards for LTUE	568.80
6207012 · Party Room	2,805.62
6207022 · Helsinki banners and flyers	878.07
6207021 · Flyers	6,247.84
6207023 · Table Decorations	1,734.17
6207011 · Sponsorship at Other Convention	1,332.65
6207014 · Tips and Misc Party Expenses	961.93
6207013 · Party Supplies	11,430.87
6207016 · Online Advertising	9.70
6207010 · Ads in Other Program Books	1,608.22
Total 6207000 · Promotions & Publicity	<u>29,352.88</u>
6210000 · Facilities	
6210080 · Fairmont rooms on master	11,070.00
6210062 · Robinson Suite	1,530.00
6210057 · De Anza Attrition	10,183.38

6210069 · ASFA Suite Rental	1,381.50
6210068 · SFWA Suite Rental	6,433.95
6210056 · Party Maven	306.37
6210070 · Gratuities	172.09
6210054 · Attrition - Fairmont	29,191.24
6210055 · Marriott Estimate	28,660.64
6210013 · Decorator Furniture	1,800.93
6210014 · Decorator Misc	120,466.20
6210021 · Basic Hire	271,575.62
6210000 · Facilities - Other	90,200.05
Total 6210000 · Facilities	572,971.97
6212000 · Operations Expense	
6212031 · Truck rental	2,405.93
6212018 · Communications (Radios)	1,241.38
6212017 · Communications (Phones)	134.57
6212014 · Computer Rental	3,632.34
6212011 · Office Supplies	8,032.59
Total 6212000 · Operations Expense	15,446.81
6209000 · WSFS Expenses	
6209013 · MPC Dues	3,906.00
6209035 · Hugo Trophy Shipping	780.94
6209030 · Hugo Rockets	172.50
6209034 · Hugo award shipping boxes for w	205.10
6209031 · Retro Hugo Rockets & Bases	1,317.63
6209021 · Site Selection Expenses	179.79
6209038 · Hugo Nominee Pins	6,562.71
6209032 · Hugo Bases	10,510.40
6209036 · Hugo mailing list expenses	740.81
6209000 · WSFS Expenses - Other	36.67
Total 6209000 · WSFS Expenses	24,412.55
6211000 · Hospitality Expenses	
6211028 · Consuite Food	14,574.74
6211030 · Staff Lounge Food	594.56
6211026 · SFWA Suite Supplies	1,403.73
6211061 · Teen Lounge Misc	482.14
6211025 · Refrigerator Rental	27.79
6211021 · ConSuite Corkage Buyout	15,937.75
6211011 · Helsinki Hugo Losers Party	8,317.09
6211024 · ConSuite Kitchen/Serving Equip	3,000.00
Total 6211000 · Hospitality Expenses	44,337.80
6204000 · Programming Expenses	
6204051 · Children's Activities	993.45
6204022 · Hayes Per Diem	750.00
6204019 · Pettinger Per Diem	750.00

6204017 · Quinn Per Diem	750.00
6204015 · Picacio Per Diem	750.00
6204012 · Spider Per Diem	750.00
6204023 · GoH Gifts	437.83
6204080 · Robot Obstacle Course	600.00
6204030 · Program Ops	250.99
6204018 · Pettinger Travel	2,201.82
6204025 · NASA Guest Travel	640.52
6204061 · Program database	653.34
6204010 · GoH Expenses	
6204013 · Picacio Shipping	2,223.01
6204014 · Picacio Airfare	362.60
6204021 · Hayes Airfare	150.40
6204011 · Robinson Travel	2,400.00
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Total 6204010 · GoH Expenses	5,136.01
Total 6204000 · Programming Expenses	14,663.96
6208000 · Publications Expenses	
6208081 · Post Con Souvenir Book Shipping	4,113.20
6208073 · Newsletter paper & printer rent	1,121.22
6208072 · Paper	471.95
6208064 · Restaurant Guide	793.32
6208063 · Pocket Program	25,025.09
6208021 · PR1	1,726.57
6208031 · PR2	4,988.33
6208041 · PR 3	4,656.06
6208051 · PR 4	3,185.24
6208061 · Souvenir Book Printing	21,881.50
6208011 · Publications Software	1,033.64
6208000 · Publications Expenses - Other	22.40
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Total 6208000 · Publications Expenses	69,018.52
6206000 · Finance Division	
6206077 · Pride Space	1,500.00
6206076 · Chicon 8	5,000.00
6206075 · PAF - 2021	10,000.00
6206074 · PAF - NASFiC 2019	2,500.00
6206072 · PAF NewZealand	20,000.00
6206071 · PAF - Dublin	20,000.00
6206025 · RegOnline Fees	25,584.85
6206012 · Paypal Fees	8,511.11
6206013 · Square Fees	5,224.53
6206011 · Reg Credit Card Fees	41,874.33
6206031 · Badges & materials	10,676.28
6206040 · Ribbons	4,999.37
6206020 · Treasury Supplies	835.92

6206016 · Bank Charges	3,095.22
6206021 · Fictitious Business Name Filing	149.00
6206019 · SFSFC PO Box	307.50
6206030 · Registration Supplies	4,206.48
6206015 · Event Insurance	1,238.54
6206000 · Finance Division - Other	<u>301.65</u>
Total 6206000 · Finance Division	<u>166,004.78</u>
Total 6200000 · Convention Expenses	<u>1,510,492.91</u>
Total Expense	<u>1,510,492.91</u>
Net Income	<u><u>10,335.10</u></u>

Appendix C: Report of the New Zealand Agent Committee, November 15, 2025

During the last Tri-Quarter the committee did the following:

1. Forwarded copies of bank statements to the CoNZealand Finance Division.

Next Steps

1. Make monthly financial reports to the CoNZealand operating committee.
2. Continue paying what bills remain that need to be paid in \$US.
3. Begin processing membership reimbursements for program participants and volunteers.

Respectfully Submitted,

Randy Smith

Chair, CoNZealand Agent Committee

Appendix D: New Zealand Agent Committee Financial Report, November 15, 2025

Bank Balance – 7/26/25 \$ 39,096.06

No Transactions

Bank Balance—11/15/25 \$ 39,096.06

Account Payable

Start-Up Expenses SFSFC \$ 120.00